

Plan to Increase Public Access to Darien Town Hall

Public Access to Darien Town Hall will be increased to Modified Full Access beginning the first Monday in October. Access to certain departments will remain by appointment only. Prior to coming to Town Hall, we suggest you contact the department(s) you plan to visit to determine accessibility.

What the Public needs to know.

Anyone who: (1) isn't feeling well/is sick/has a fever; (2) is required to quarantine due to out-of-state travel; or (3) has had contact with someone who tested positive for COVID-19 within the last 14 days, is asked not to enter Town Hall.

There will be no entry to Town Hall without a mask.

Should an individual forget their mask, the Town will have a limited supply of disposable masks available. For individuals who cannot wear a mask due to health reasons, staff will do everything possible to assist the individual remotely.

Public entry will be through the front door only.

Public parking is available in the circle and in the lower front lot.

Members of the public entering Town Hall will be asked to utilize hand sanitizer before proceeding to any department.

A hand sanitizer station will be located at the top of the ramp in the front entry.

Any department you visit will request certain information from you to allow for contact tracing if needed.

Social Distance indicators will be located in or near all offices.

We ask that members of the public respect our staff and one another and maintain appropriate social distancing.

The Drop Box will remain available in the Town Hall Gym Lobby for those who do not wish to or need to enter Town Hall.

Our custodial staff frequently cleans and disinfects high touch areas.

Only one public workstation will be available at each location (Assessor and Planning & Zoning).

Hand sanitizer will be available at the workstations. We recommend using the hand sanitizer before and after using the terminal. We ask that individuals respect the needs of other users and limit your time if others are waiting.

Some offices will have Plexiglas barriers to protect both the public and our staff. Departments that have insufficient public space inside the office will have other means to ensure a safe distance is maintained between the public and the staff.

If you are meeting with a Town official, your meeting may be scheduled for Room 119, rather than in an office. Please pay attention to the instructions provided when scheduling an appointment.

The Town has set up meeting stations in Room 119 with Plexiglas barriers and sanitizing supplies.