



**TOWN of DARIEN**  
**MONUMENTS & CEREMONIES COMMISSION**  
Town Hall, 2 Renshaw Road, Darien, Connecticut 06820

*Draft*

**Monuments and Ceremonies Commission Meeting Minutes 12<sup>th</sup> of April, 2016**

**Present: Terry Gaffney, Phil Kraft. Karen Polett, David Polett Chick Scribner, Rollie Holub, Ken Reiss, George Walsh, Sara Zagrodzky and prospective member, Joanne Driscoll.**

**Minutes of March 8, meeting were accepted as read on a motion by Dave; second Rollie.**

**Phil has contacted Nielsen's Florists and they want a certificate of insurance. Sara will deal with this. Phil has contacted Pamela Gery at Public Works to request the placement of the reviewing stand and the cemetery platform. He included a map so the exact location of both is known. Include police: danderson @darienct.gov in correspondence.**

**Terry and Chick can supply chairs for the cemetery platform from the Andrew Shaw Scout Cabin.**

**Discussion followed about whether printing extra programs and possibly passing them out to those viewing the Parade might encourage participation in the cemetery ceremony which follows the Parade. Terry suggested contacting the School Board to ask if they would send an email blast home to encourage children/parents to attend the ceremony.**

**Terry has student participation in the Memorial Day Essay Contest, and winners will read their writing from the podium during the ceremony. Tudor Singers are confirmed as is Brian O'Malley as Speaker and Karen has written a publicity article from his bio. Ed Carabillo will be asked to serve as Grand Marshal with Lennie Hunter as a back-up suggestion. Phil has Grand Marshal's sash. Chris Andrade is confirmed for the sound system. As in the past, volunteers from the M&C Commission will help with attaching the bunting around the cemetery platform at 7:30 AM on the day of the Parade rain or shine. When selected, the names of Boy and Girl Scouts who will serve as Honor Guards and readers are needed prior to the printing of the program. Clergy are on board for the Invocation and Benediction. Karen will order and pick up the wreath.**

**Sara is unable to attend the next meeting, but will send a representative to the May 10, M&C Commission meeting. It was determined that Karen will write a letter of invitation to participate in the Parade and the cemetery ceremony to the local five Selectmen and other State officials including Blumenthal, Duff, Murphy, Leone, Wood, Himes, Head of Post 53, Darien Fire Chiefs, and the Darien Police Chief.**

**Meeting adjourned at 4:25 PM on a motion by Ken, second Rollie.**

**Submitted by,**  
*Karen Kreitzberger Polett*  
**Karen Kreitzberger Polett**

*WE WILL REMEMBER THEM*