

**TOWN OF DARIEN
BOARD OF SELECTMEN
REGULAR MEETING
MONDAY, MAY 16, 2011**

ATTENDANCE: 1st Selectman David Campbell; Gerald Nielsen;
Jayme Stevenson; Callie Sullivan

STAFF: Karl Kilduff, Administrative Officer

OTHERS: Sarah Smith, Marguerite Morgan, Youth Asset Team

CALL TO ORDER

1st Selectman Campbell called the meeting to order at 7:52 p.m.

REPORT FROM YOUTH ASSET TEAM

Ms. Sarah Smith and Ms. Marguerite Morgan presented information on The Youth Asset Team. They explained that they had recently spoken at a faculty meeting at the high school about building assets. A survey had been conducted recently, with 24 things having to be evaluated. Some were done really well, while others need work in communicating and collaborating. They encouraged teachers to send out emails before major tests to support the students. The group hosted two recent breakfasts at the school, one for the freshman class and the other for the faculty, in an effort to improve relations between teachers and students outside of the classroom. They recently held a Safety Fair at the school for SADD (Students Against Dumb Decisions). They have been visiting the elementary schools and the middle schools, hosting panels on pertinent topics. They created an award for the Eatery that was the Most Asset Building, and Uncle's Deli won the award. A mural was made with middle school art students at a March workshop, and it is now displayed at Town Hall.

FIRST SELECTMAN'S REPORT

1st Selectman Campbell said he had received word that the work on the Darien rest stops originally planned to begin in May will not begin until October 2011. A meeting will be held in the months prior to the ground breaking. The Hoyt Street sidewalk survey went out last Friday, with a return date of June 3, 2011. A fireworks test was held last week, with 100 people in attendance, and it went well. The fireworks are scheduled for Sunday, July 3 with a rain date of Tuesday, July 5. The Darien Firefighters Foundation is leading the event. Mr. David Genovese is in charge of the fundraising and the event organizing. Darien Sport Shop is the head sponsor of the event.

ADMINISTRATIVE OFFICER'S REPORT

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Mr. Kilduff said letters are being sent out in an effort to clean up the parking wait lists at the train stations. He said that OPEM Secretary Barnes sent a negative letter regarding the STEAP Grant project reprogramming. Darien now has to reapply for the STEAP grants for a more “do-able” project and to secure additional funding for the future. Friends of the Goodwives River Association and Friends of Gorham’s Pond are also interested in helping the effort.

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

- a) Discuss and Take Action on a Resolution Approving the Refinancing of the Mortgage for the Cottage in Darien, Inc in Accordance with the Lease

**** MS. SULLIVAN MOVED TO APPROVE A RESOLUTION APPROVING THE REFINANCING OF THE MORTGAGE FOR THE COTTAGE IN DARIEN, INC IN ACCORDANCE WITH THE LEASE**

WHEREAS, THE COTTAGE IN DARIEN, INC. (HEREINAFTER “THE COTTAGE”) IS REFINANCING ITS MORTGAGE; AND

WHEREAS, THE LEASE BETWEEN THE COTTAGE AND THE TOWN OF DARIEN REQUIRES BOARD OF SELECTMEN APPROVAL OF ANY REFINANCING; AND

WHEREAS, THE BOARD OF SELECTMEN WISHES TO ALLOW THE COTTAGE TO TAKE ADVANTAGE OF A REFINANCING OPPORTUNITY.

NOW, THEREFORE BE IT RESOLVED THAT THE TOWN OF DARIEN BOARD OF SELECTMEN HEREBY APPROVES OF THE PLANNED REFINANCING OF THE MORTGAGE FOR THE COTTAGE IN DARIEN, INC. AS DESCRIBED IN A MARCH 2, 2011 COMMITMENT LETTER AS REQUIRED BY THE GROUND LEASE WITH THE COTTAGE.

**** MS. STEVENSON SECONDED.**

**** MOTION PASSED WITH THREE (3) VOTES IN FAVOR (CAMPBELL, STEVENSON, SULLIVAN) AND ONE (1) VOTE ABSTAINED (NIELSEN).**

- b) Discuss and Take Action on Authorizing and Directing the Submission of a Historic Records Preservation Grant to the State of Connecticut

**** MR. NIELSEN MOVED TO APPROVE A RESOLUTION AUTHORIZING AND DIRECTING THE SUBMISSION OF A HISTORIC RECORDS PRESERVATION GRANT TO THE STATE OF CONNECTICUT**

WHEREAS, THE STATE OF CONNECTICUT HAS ESTABLISHED A GRANT PROGRAM TO AID LOCAL GOVERNMENTS WITH THE PRESERVATION OF HISTORIC RECORDS AND RECORDS MANAGEMENT; AND

WHEREAS, THROUGH THE TOWN CLERK'S OFFICE, THE TOWN OF DARIEN IS ELIGIBLE FOR THIS GRANT PROGRAM; AND

WHEREAS, THE TOWN CLERK OF THE TOWN OF DARIEN INTENDS TO USE AWARDED GRANT DOLLARS TO SUPPORT THE CONTINUED PRESERVATION OF HISTORIC RECORDS BY MICROFILMING AND RE-BINDING NINE VOLUMES OF LAND RECORD INDEXES COVERING THE YEARS 1820 THROUGH 1930; AND

WHEREAS, THE TOWN CLERK HAS PREPARED AN APPLICATION THAT REQUESTS \$3,500 FOR THIS PURPOSE; AND

WHEREAS, THE BOARD OF SELECTMEN WISHES TO SECURE SUCH GRANT FUNDING FOR THE NEEDS OF THE COMMUNITY.

NOW, THEREFORE BE IT RESOLVED THAT THE TOWN OF DARIEN BOARD OF SELECTMEN HEREBY AUTHORIZE AND DIRECT THE FIRST SELECTMAN TO SIGN AND FILE AN APPLICATION AND CONTRACT WITH THE STATE LIBRARY FOR AN HISTORIC DOCUMENTS PRESERVATION GRANT.

**** MS. SULLIVAN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

c) Discuss and Take Action on Approval of Braking the Cycle Bicycle Ride to Take Place on September 18, 2011

**** MS. STEVENSON MOVED TO APPROVE THAT THE BOARD OF SELECTMEN OF THE TOWN OF DARIEN HEREBY GRANTS PERMISSION FOR BRAKING THE CYCLE TO CONDUCT AN ORGANIZED BICYCLE RIDE ON SEPTEMBER 18, 2011, SUBJECT TO THE REQUIREMENTS OF THE DARIEN POLICE DEPARTMENT.**

**** MR. NIELSEN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

d) Transfers

Public Works Department

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:

<u>Acct. No</u>	<u>Account</u>	<u>Amount</u>
10407011-82051	Electricity	\$ 7,000
	TOTAL	\$ 7,000

To:

<u>Acct. No</u>	<u>Account</u>	<u>Amount</u>
10407011-82041	Fac. Repair & Maint.	\$ 7,000
	TOTAL	\$ 7,000

**** MR. NIELSEN MOVED TO APPROVE THE TRANSFER OF \$7,000 FROM THE ELECTRICITY ACCOUNT (10407011-82051) TO THE FAC REP & MAINT ACCOUNT (10407011-82041).**

**** MS. STEVENSON SECONDED.**

**** MOTION PASSED UANIMOUSLY.**

Senior Center

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:

<u>Acct. No</u>	<u>Account</u>	<u>Amount</u>
10704000-86600	Contingency	\$ 3,875
	TOTAL	\$ 3,875

To:

<u>Acct. No</u>	<u>Account</u>	<u>Amount</u>
10502201-81003	Seasonal & Temp	\$3,600
10701001-82106	FICA & SS	\$ 275
	TOTAL	\$3,875

Some discussion took place regarding this request, with Ms. Sullivan asking for an intern or college student to be in attendance at the Darien Senior Center for a period of 2-3 weeks, during its full operating hours, in order to gather information on how many individual Darien residents use the center each day, as well as per week, and how many individual non-Darien residents use the center each day, and per week. In addition, the intern/college student would record the most number of attendees and at what hours, regular meals vs. free lunches sponsored by outside organizations, and how many seniors are using the "Heavy Crafts and Woodworking" rooms per day. It

was mentioned that some of the information requested above is already being recorded by Ms. Paris and Ms. Swiatek. The Darien Senior Center is being utilized as a community center, at times, and it would be difficult to record the number of people, programs attended, etc. It was decided to leave the information and data recording to the staff and to the consultants involved with the Senior Center.

**** MS. SULLIVAN MOVED TO APPROVE THE TRANSFER OF \$3,875 FROM THE CONTINGENCY ACCOUNT (10704000-86600) TO THE SEASONAL & TEMP ACCT (10502201-81003) FOR \$3,600, AND THE FICA & SS ACCT (10701001-82106) FOR \$275.**

**** NO SECOND.**

**** MOTION FAILED TO PASS.**

Multiple Departments

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:

<u>Acct. No</u>	<u>Account</u>	<u>Amount</u>
10302233-81008	PD Patrol-Salary	\$ 19,535
10704000-86001	Contingency-Salary	\$ 73,584
10402144-81001	Roadways-Salary	\$ 6,952
2448814-81001	Sewer Op – Salary	\$ 2,122
	TOTAL	\$102,193

To:

<u>Acct. No</u>	<u>Account</u>	<u>Amount</u>
	Multiple Salary Accts	\$102,193
	TOTAL	\$102,193

**** MS. SULLIVAN MOVED TO APPROVE THE TRANSFER OF \$19,535 FROM THE PD PATROL-SALARY ACCT (10302233-81008), \$73,584 FROM THE CONTINGENCY-SALARY ACCT (10704000-86001), \$6,952 FROM THE ROADWAYS-SALARY ACCT (10402144-81001), AND \$2,122 FROM THE SEWER OP-SALARY ACCT (2448814-81001) FOR A TOTAL OF \$102,193 TO THE MULTIPLE SALARY ACCT.**

**** MR. NIELSEN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

AGENDA REVIEW

There were no items for agenda review.

APPOINTMENTS/RE-APPOINTMENTS

Consider and take action on the following re-appointments:

- a) Kass Bruno to the Darien Housing Authority for a 5-year term beginning on July 1, 2009 and expiring on June 30, 2014.
- b) Jane Branigan to the Parks & Recreation Commission for a 3-year term beginning on April 1, 2011 and expiring on March 31, 2014.
- c) Bob Marchesi to the Parks & Recreation Commission for a 3-year term beginning on April 1, 2011 and expiring on March 31, 2014.

**** MS. STEVENSON MOVED TO APPROVE THE REAPPOINTMENT OF KASS BRUNO TO THE DARIEN HOUSING AUTHORITY FOR A 5-YEAR TERM BEGINNING ON JULY 1, 2009 AND EXPIRING ON JUNE 30, 2014.**

**** MS. SULLIVAN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

**** MR. NIELSEN MOVED TO APPROVE THE REAPPOINTMENTS OF JANE BRANIGAN AND BOB MARCHESI TO THE PARKS & RECREATION COMMISSION FOR 3-YEAR TERMS BEGINNING ON APRIL 1, 2011 AND EXPIRING ON MARCH 31, 2014.**

**** MS. SULLIVAN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Regular Meeting of April 25, 2011

The changes to the regular meeting of April 25, 2011 are as follows:

On page 6, under AGENDA REVIEW, the 2nd paragraph should read: “1st Selectman Campbell said he will ask Jenny Streeter to speak about affordable housing at Edgerton.”

**** MS. STEVENSON MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF APRIL 25, 2011 AS AMENDED.**

**** MR. NIELSEN SECONDED.**

**** MOTION PASSED WITH THREE (3) VOTES IN FAVOR (CAMPBELL, NIELSEN, STEVENSON) AND ONE (1) VOTE ABSTAINED (SULLIVAN).**

Regular Meeting of May 2, 2011

**** MS. SULLIVAN MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 2, 2011 AS AMENDED.**

**** MR. NIELSEN SECONDED.**

**** MOTION PASSED WITH THREE (3) VOTES IN FAVOR (CAMPBELL, NIELSEN, SULLIVAN) AND ONE (1) VOTE ABSTAINED (STEVENSON).**

FORTHCOMING MEETINGS

May 17, 2011	Board of Finance Regular Meeting at 7:30 p.m.
May 18, 2011	Parks & Recreation Commission Regular Meeting at 7:30 p.m.
May 24, 2011	Planning & Zoning Commission Public Hearing at 8:00 p.m.
May 24, 2011	Board of Education Regular Meeting at 7:30 p.m.
June 6, 2011	Board of Selectmen Regular Meeting at 7:45 p.m.

OTHER BUSINESS

(Any items added to the agenda require a two-thirds vote)

ADJOURNMENT

**** MS. STEVENSON MOVED TO ADJOURN.**
**** MR. NIELSEN SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Carolyn Marr
Telesco Secretarial Services