

**TOWN OF DARIEN  
BOARD OF SELECTMEN  
REGULAR MEETING  
JULY 12, 2010**

**ATTENDANCE:** David M. Campbell, First Selectman; David F. Bayne (8:00 p.m.),  
Callie Sullivan, Jayme J. Stevenson

**STAFF:** Karl Kilduff, Administrative Officer

**OTHER:** Mr. Fritz Morris, Beinfield Architecture

**CALL TO ORDER**

First Selectman Campbell called the meeting to order at 7:45 p.m.

**PUBLIC COMMENT**

There were no public comments, and First Selectman Campbell stated that Lindsay from the Darien Times was in attendance in the audience and noted that she was leaving to join a firm in New York. The Board acknowledged her and thanked her for her services in reporting for the Town.

**PRESENTATION**

Senior Center Relocation Study: Fritz Morris, Beinfield Architecture

Mr. Morris presented the Senior Center Relocation Study and stated that there were two options. Option one would be relocating the Senior Center to 35 Leroy Street and Option two would be a relocation to the Town Hall building, whereby the Board of Education would then be moved to the Leroy building. He reviewed the presentation as submitted, and in depth discussion ensued relative to the specifications of the study.

Mr. Morris responded to the various questions asked by the Board members regarding estimates for structural steel, roof, elevator, parking commercial kitchen, sprinkler systems, moveable walls for multi-purpose use, basement plan, and demolition costs of the current building. Mr. Morris replied in depth as to elements of the plans, and Ms. Sullivan suggested an addendum to the presentation be provided as a summary document to include clarification of the details of the questions asked. Mr. Morris referred to page 35 of the report and explained the square footage comparisons and details of the budget development process.

Mr. Bayne entered the meeting at 8:00 p.m.

Ms. Stevenson stated that the plan was an economical utilization of the current buildings, but the key factor was the cost issue and how the project would be funded.

Mr. Bayne requested that demolition costs of the current building be added into the analysis. Ms. Sullivan asked for an estimate for new construction as a guideline for evaluation and comparison to the building modification plan. Ms. Stevenson asked if an updated appraisal of the Leroy building could be done to provide information on evaluating the option of selling the building.

Mr. Bayne requested an analysis providing a summary of the financial details of the two options with an updated review of options, priorities and bonding alternatives, and Mr. Kilduff stated that he would request this to be provided for the next meeting.

Mr. Campbell thanked Mr. Morris for his in-depth presentation of the study, and stated that the next steps would be an analysis of the Town's Capital Projects and a review of the priorities, bonding and financial funding plan.

#### **NEW BUSINESS**

- a) Discussion Report from the Planning and Zoning Commission pursuant to CGS §8-24 on for the abandonment of Allen O'Neill Drive to the Darien Housing authority.

Mr. Kilduff stated that the referral report from Planning and Zoning was provided in the supporting documentation, and a suggested motion with modified language was included.

- b) Discussion and take action on recommendation to the RRM on the abandonment of Allen O'Neill Drive to the Darien Housing authority.

**\*\* MR. BAYNE MOVED TO APPROVE THE AMENDED MOTION:  
PURSUANT TO SECTION 2-34 OF THE MODIFIED ORDINANCES OF THE  
TOWN OF DARIEN, THE DARIEN BOARD OF SELECTMEN FOR ITS  
APPROVAL THE DISPOSAL OF REAL PROPERTY OWNED BY THE TOWN  
IN THE FORM OF THE PUBLIC RIGHT-OF-WAY KNOWN AS ALLEN DRIVE  
AND THAT REVIEW AND CONSIDERATION BY THE REPRESENTATIVE  
TOWN MEETING INCLUDE STIPULATIONS TO THE DISPOSAL WHICH, AT  
A MINIMUM MIGHT INCLUDE THE CONDITIONS IMPOSED BY THE  
PLANNING AND ZONING COMMISSION, SUBJECT TO THE ISSUANCE OF  
BUILDING PERMITS TO ENSURE THE PROJECT IS GOING FORWARD AND  
APPROVED FUNDING FOR PROJECT MAINTENANCE .**

**\*\* MS. SULLIVAN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

c) Transfers

First Selectman Campbell read the following transfers and stated that included in the support documentation was back up details supporting the transfers.

**Noroton Heights Fire Department**

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:	
<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
10303425-83007	Operating Supplies	\$2,323	10303435-82040	\$2,323
			Equip Repair & Maint.	

**\*\* MS. SULLIVAN MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.**

**\*\* MR. BAYNE SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY**

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:	
<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
10303425-83007	Operating Supplies	\$2,470	10303435-82018	\$2,470
			Medical Supplies	

**\*\* MS. SULLIVAN MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.**

**\*\* MR. BAYNE SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY**

**Fire Commission**

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:	
<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
10303441-82007	Prof. Services	\$638	10303441-82050	\$638
			Telecommunications	

**\*\* MS. SULLIVAN MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.**

**\*\* MS. STEVENSON SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY**

**Employee Benefits**

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:	
<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
10701001-82103	Life Insurance	\$491	1070100182104	\$491
			Long-Term Disability	

**\*\* MS. SULLIVAN MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.**

**\*\* MR. BAYNE SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY**

**Assessor**

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:	
<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
10108011-82034	IT Software Support	\$1,930	1070100182104	\$1,930
			Assessor Software Sup	

**\*\* MR. BAYNE MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.**

**\*\* MS. SULLIVAN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**Administrative Officer**

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:	
<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
10101011-82001	Travel	\$900	10102011-82007	\$1,810
10101011-82002	Conf.&Meetings	\$710	Professional Services	
10101011-82004	Clerical Services	\$200		

**\*\* MR. BAYNE MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.**

**\*\* MS. SULLIVAN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**Dept. of Public Works**

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:  
From: To:

<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
10405154-82013	Solid Waste Disposal	\$3,885	1070100182104	\$3,885

**\*\* MR. BAYNE MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.**

**\*\* MS. SULLIVAN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY**

**Police Department**

**RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:			To:		
<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	<u>Account</u>	<u>Amount</u>
103022142-82042	Records Ofc.Equip	\$1,000	10302303-82044	Commun Radio Rep	\$1,000

**\*\* MS. SULLIVAN MOVED TO APPROVE THE ABOVE LISTED TRANSFERS OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE:**

**\*\* MR. BAYNE SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

That the following transfer of appropriations is approved for referral to the Board of Finance:  
From: To:

<u>Acct. No.</u>	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
30111014-908600	Reserve Fund Contingency	\$73,609	30332213-906006	\$73,609

**\*\* MR. BAYNE MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.**

**\*\* MS. SULLIVAN SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

That the following transfer of appropriations is approved for referral to the Board of Finance:

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From:			To:	
	<u>Acct</u>	<u>Amount</u>	<u>Acct. No.</u>	
<u>Acct. No.</u>				
10108011-82050	Telecommunicat.	\$795	10108011-82046	\$795
			Computer Maint	

- \*\* MR. BAYNE MOVED TO APPROVE THE ABOVE LISTED TRANSFER OF APPROPRIATIONS FOR REFERRAL TO THE BOARD OF FINANCE.
- \*\* MS. SULLIVAN SECONDED.
- \*\* THE MOTION PASSED UNANIMOUSLY.

**FIRST SELECTMAN’S REPORT**

First Selectman Campbell stated that the EMS Review Committee has not replied to his May e-mail and has had no public meeting since it was formed in July 2009. He read the purpose of the review committee and stated that it was part of the EMS protocol for review and to recommend changes to the emergency services for the Town. Ms. Sullivan suggested that perhaps the Post 53 Unit was not aware of the scope of authority for fiscal reporting of the committees. Mr. Campbell stated that he would again contact the other members to suggest a meeting date and obtain the required reporting.

First Selectman Campbell stated that the Flood Mitigation Report was due and he would add it to next week’s staff meeting agenda. Ms. Stevenson commented that the addition of a proposed engineer was a good use of monies with the project.

First Selectman Campbell stated that there had been no progress with the ordinance for the Tree Commission or an outcome with the risk management and legal authority, adding that Town Legal Department is reviewing the outline and will advise the status.

Mr. Bayne asked if there would be a financial review of the capital projects. He said that the Weed Beach group had been present last week and that the project had to start in the fall in order to be completed by Memorial Day. Also the Police Station needs to move forward. Mr. Campbell said that the funding for the request last week was coming from the General Fund.

Mr. Bayne asked if there were any details of the accident that was reported in the paper and Mr. Campbell stated that the name of the victim had not yet been released, but that the owner of the home was very pleased with the professional nature of the Police Department and the Town emergency personnel.

**ADMINISTRATIVE OFFICER’S REPORT**

Mr. Kilduff presented his written report and sated that there was no date for the Tree Commission meeting. He added that the train station cleaning and vending contract was up for renewal, and as there is no desire to replace the company, it is recommended for renewal, and he will provide a copy of the draft contract as soon as he receives it.

Mr. Kilduff stated that the Steep Grant now requires a new application to support the Historical Society project and is due July 20.

Mr. Bayne asked if there is additional stimulus funding for the stairs project, and Mr. Kilduff replied that they have to go through the DOT contract to review the project guidelines prior to obtaining project permission.

Mr. Kilduff stated that Item C in the re-appointment items, has Mr. Riith listed for reappointment to the Monuments and Ceremonies Commission, yet he is currently serving on the Sewer Commission, and therefore the item should be tabled due to this duplication.

### **AGENDA REVIEW**

First Selectman Campbell stated that there were no additional items to add to the agenda.

### **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Regular Meeting of June 7, 2010 - Regular Meeting of June 14, 2010

#### June 7, 2010 Meeting Minutes.

The following corrections were noted:

Page 1, under Public Comment, the last sentence, strike “real” and add “of a town pool by the BOS” after discussion. Add the following sentence: Mr. Campbell said he would speak to Mr. Morrissey regarding the Town’s future plans regarding YMCA applications. Under New Business, sentence 1 of the third paragraph, add “about the route” after neighbors, and at the end of the sentence after difficulties, add “because one lane remained open to traffic.”

Page 10, under First Selectman’s Report, replace the fourth sentence to read: Mr. Bayne then asked whether Ms. Streeter had reported on the status of putting affordable housing at the Senior Center cite on Edgerton Street. Change the 2<sup>nd</sup> sentence in the next paragraph to read “She then asked when the BOS would discuss prioritizing of the capital projects. Change the 2<sup>nd</sup> sentence in the last paragraph to reach First Selectman Campbell sad that he had spoken to someone about filling a replacement but that person had not responded... On page 11, in the first sentence, change legislation to application. In the last sentence, change Greg to Craig. Under Administrative Officer’s Report, the first sentence in the third paragraph, after FEMA reimbursement add “for the March storm expenses.”

**\*\* MS. SULLIVAN MOVED TO APPROVE THE MINUTES OF THE JUNE 7, 2010 MEETING AS AMENDED WITH CORRECTIONS NOTED.**

**\*\* MS. STEVENSON SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY**

#### June 14, 2010 Meeting Minutes.

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The following corrections were requested:

Page 1: Mr. Bayne requested that his name be added to the attendance, as he was at the meeting. Under Public Comment, paragraph three, delete the first sentence and change it to read, "Mr. Noe said he was glad that the ball was dropped on the project."

On page three, paragraph seven, the first sentence should read:" Mr. Bayne asked that the rational of separating the Flood Erosion Control Board from the EPC.

On page six, the last paragraph, first sentence, add Streeter's after Jenny's. On page seven, in the first sentence, add proposal after housing at Edgerton, which would restrict the housing to Darien seniors only and asked whether... In paragraph three, after Hoyt Street, add Sidewalk Project, and in the next sentence, add Wood after Terry.

**\*\* MS. STEVENSON MOVED TO APPROVE THE MINUTES OF THE  
JUNE 14, 2010 MEETING, AS AMENDED WITH CORRECTIONS NOTED.  
\*\* MR. BAYNE SECONDED.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Consider and take action on the following appointments:

a) Sabina Harris to the Beautification Commission for a 3-year term beginning on December 1, 2007 and expiring on November 30, 2010

**\*\* MS. SULLIVAN MOVED TO APPROVE THE APPOINTMENT OF  
SABINA HARRIS TO THE BEAUTIFICATION COMMISSION FOR A 3-  
YEAR TERM BEGINNING ON DECEMBER 1, 2007 AND EXPIRING ON  
NOVEMBER 30, 2010  
\*\* MR. BAYNE SECONDED.  
\*\* THE MOTION PASSED UNANIMOUSLY**

Consider and take action on the following re-appointments:

a) Marian Castell to the Monuments and Ceremonies Commission for a 3-year term beginning on December 1, 2009 and expiring on November 30, 2012

b) Karen Polett to the Monuments and Ceremonies Commission for a 3-year term beginning on December 1, 2009 and expiring on November 30, 2012

c) Robert Riith to the Monuments and Ceremonies Commission for a 3-year term beginning on December 1, 2009 and expiring on November 30, 2012

**TABLED PENDING CLARIFICATION OF DUPLICATION**

d) Charles Scribner to the Monuments and Ceremonies Commission for a 3-year term beginning on December 1, 2009 and expiring on November 30, 2012

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e) Sean Brown to the Architectural Review Board for a 4-year term beginning on July 1, 2009 and expiring on June 30, 2013

f) Rita Gadsden to the Architectural Review Board for a 4-year term beginning on July 1, 2009 and expiring on June 30, 2013

g) Jennifer Geddes to the Commission on Aging for a 3-year term beginning on April 1, 2010 and expiring on March 31, 2013

h) Susan Graham to the Parks & Recreation Commission for a 3-year term beginning on April 1, 2010 and expiring on March 31, 2013

Mr. Bayne stated that as a matter of procedure he would like to have interviewed the personnel on the list of appointments.

**\*\* MS. SULLIVAN MOVED TO APPROVE THE RE-APPOINTMENTS AS LISTED:**

**MARIAN CASTELL TO THE MONUMENTS AND CEREMONIES COMMISSION FOR A 3-YEAR TERM BEGINNING ON DECEMBER 1, 2009 AND EXPIRING ON NOVEMBER 30, 2012**

**KAREN POLETT TO THE MONUMENTS AND CEREMONIES COMMISSION FOR A 3-YEAR TERM BEGINNING ON DECEMBER 1, 2009 AND EXPIRING ON NOVEMBER 30, 2012**

**CHARLES SCRIBNER TO THE MONUMENTS AND CEREMONIES COMMISSION FOR A 3-YEAR TERM BEGINNING ON DECEMBER 1, 2009 AND EXPIRING ON NOVEMBER 30, 2012**

**SEAN BROWN TO THE ARCHITECTURAL REVIEW BOARD FOR A 4-YEAR TERM BEGINNING ON JULY 1, 2009 AND EXPIRING ON JUNE 30, 2013**

**RITA GADSDEN TO THE ARCHITECTURAL REVIEW BOARD FOR A 4-YEAR TERM BEGINNING ON JULY 1, 2009 AND EXPIRING ON JUNE 30, 2013**

**JENNIFER GEDDES TO THE COMMISSION ON AGING FOR A 3-YEAR TERM BEGINNING ON APRIL 1, 2010 AND EXPIRING ON MARCH 31, 2013**

**SUSAN GRAHAM TO THE PARKS & RECREATION COMMISSION FOR A 3-YEAR TERM BEGINNING ON APRIL 1, 2010 AND EXPIRING ON MARCH 31, 2013**

**\*\* MR. BAYNE SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

## FORTHCOMING MEETINGS

First Selectman Campbell stated that meetings on the upcoming calendar were as follows:

July 13, 2010 Planning & Zoning Commission General Meeting at 8:00 p.m.

**July 14, 2010 Board of Selectmen Joint Department Head Meeting at 8:30 a.m.**

July 19, 2010 Board of Selectmen Regular Meeting at 7:45 p.m.

July 20, 2010 Board of Finance Regular Meeting at 7:30 p.m.

July 21, 2010 Parks & Recreation Commission Regular Meeting at 7:30 p.m.

July 27, 2010 Board of Education Regular Meeting at 7:30 p.m.

## OTHER BUSINESS

There was no Other Business discussed.

## ADJOURNMENT

**\*\* MS. SULLIVAN MOVED TO ADJOURN.**

**\*\* MS. STEVENSON SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 9:55 p.m.

Respectfully submitted,

Marilyn Knox  
Telesco Secretarial Services