

**12TOWN OF DARIEN
BOARD OF SELECTMEN
REGULAR MEETING
MONDAY, DECEMBER 20, 2010**

ATTENDANCE: 1st Selectman David Campbell; David Bayne; Jayme Stevenson;
Gerald Nielsen, Jr.; Callie Sullivan

STAFF: Karl Kilduff, Administrative Officer

OTHERS: Dr. Dorothy Turnbull

7:15 P.M. – EXECUTIVE SESSION in Room 202 to Conduct Interviews.

CALL TO ORDER

1st Selectman Campbell called the meeting to order at 7:45 p.m.

FIRST SELECTMAN’S REPORT

1st Selectman Campbell said the stairs at the train station opened today. There is new lighting. The work on the Tokeneke Bridge teardown began today, and there is fencing around it for security.

1st Selectman Campbell said he received a letter from the DCD affirming the moratorium.

ADMINISTRATIVE OFFICER’S REPORT

Mr. Kilduff said the paperwork from the State regarding the March storm is being received, and hopefully it will translate into dollars. The larger overtime expenses are associated with police, public works, etc. The smaller checks are expected to be issued first.

PRESENTATION FROM EMS STUDY COMMITTEE

Dr. Dorothy Turnbull presented information on the EMS Study Committee. She explained that when a call comes into the police, it is then decided if Post 53 or the paramedics go out. If Post 53 goes out first, they then call the paramedics from the scene. The need for a medic is sometimes not recognized until the first responders are on the scene. She reviewed numbers from the report, and said that they had found a problem with dispatch. She said that the quality assurance is good, but they want to know how they can make it better. They looked at C-Med Central Dispatching. They are used in other towns in the state. C-Med can see what’s going on and correct the problem. She said it is cost effective to keep the emergency vehicles close by and not in several locations. She suggested that effort and money be spent to look at the dispatch system,

and look at the times, and divide Darien into zones. C-Med will be used now, and Post 53 taps into C-Med. She said the Board of Finance approved the money transfer. She said they should reconvene in 6 months to review the data.

PUBLIC COMMENT

There were no public comments.

NEW BUSINESS

- a) Discuss and Take Action on Approval of FY 2011-12 Budget Review Schedule

The Selectmen reviewed the budget review schedule, and it was agreed that the meeting on February 10th would move to February 9th.

**** MR. BAYNE MOVED TO APPROVE THE FY 2011-12 BUDGET REVIEW SCHEDULE AS AMENDED.**

**** MR. NIELSEN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

- b) Discuss and Take Action on Change to Action Minute Format

1st Selectman Campbell explained that all meetings are on the web server. The idea is to have simpler minutes. The ability to watch the meetings on Channel 79 does not suffice as a record of the meeting, as the minutes would not be admissible in court. He distributed copies of correspondence from Wayne Fox, explaining that the term “action minutes” reflects actions taken and a summary of the nature of the conversation(s). Mr. Bayne said there could be problems recalling information if it is not in the minutes, or on the video. More discussion took place on this, and it was mentioned that a request for verbatim minutes could be obtained if necessary; a copy of the cd could be obtained if necessary; the longer version of the minutes have served a purpose, and a shorter version of the minutes will limit the ability to get history and information. It was suggested that a sample of the new format for action minutes be provided to the Selectmen for their review. The vote was tabled until further notice.

- c) Discuss and Take Action on Referral to the Planning & Zoning Commission Pursuant to CGS 8-24 for the Possible Granting of an Easement on a Town Right-of-Way to 8 Midbrook Lane

**** MS. STEVENSON MOVED TO APPROVE PURSUANT TO CONNECTICUT GENERAL STATUTES 8-24, THE BOARD OF SELECTMEN HEREBY**

REFER TO THE DARIEN PLANNING & ZONING COMMISSION FOR A REPORT ON THE POSSIBLE GRANTING OF AN EASEMENT ON A TOWN RIGHT-OF-WAY TO 8 MIDBROOK LANE.

**** MR. BAYNE SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

d) Discuss and Take Action on Appointment of Acting First Selectman

**** MR. NIELSEN MOVED TO APPROVE THAT THE DARIEN BOARD OF SELECTMEN HEREBY APPOINTS JAYME STEVENSON TO SERVE AS ACTING FIRST SELECTMAN FOR THE NEXT SIX (6) MONTHS.**

**** MR. BAYNE SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

e) Discuss and Take Action on Board of Selectmen Appointment of Liaison to Commission on Aging

**** MS. SULLIVAN MOVED TO APPROVE THE APPOINTMENT OF JAYME STEVENSON AS LIAISON TO COMMISSION ON AGING.**

**** MR. NIELSEN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

f) Transfers

Public Works Department

RESOLVED:

That the following transfer of appropriations is approved for referral to the Board of Finance:

From:

<u>Acct. No</u>	<u>Account</u>	<u>Amount</u>
30442144-907903	Heights Rd Drainage	\$860
	TOTAL	\$860

To:

<u>Acct. No</u>	<u>Account</u>	<u>Amount</u>
30444144-909906	Noroton Water Study	\$860
	TOTAL	\$860

**** MS. BAYNE MOVED TO APPROVE THE TRANSFER OF \$860 FROM THE HEIGHTS RD DRAINAGE ACCT (30442144-907903) TO THE NOROTON WATER STUDY (30444144-909906).**

**** MS. NIELSEN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

AGENDA REVIEW

There were no agenda items to review.

APPOINTMENTS/REAPPOINTMENTS

Consider and Take Action on the following **re-appointments**:

a) Annual Reappointment of Advisory Commissions

Advisory Commission on Information Technology

This vote was tabled until further notice.

Consider and Take Action on the following **appointments**:

a) Flip Huffard to the Advisory Commission on Coastal Waters for a 1-year term beginning January 1, 2011 and expiring on December 31, 2011.

**** MR. BAYNE MOVED TO APPROVE THE APPOINTMENT OF FLIP HUFFARD TO THE COMMISSION ON COASTAL WATERS FOR A 1-YEAR TERM BEGINNING JANUARY 1, 2011 AND EXPIRING ON DECEMBER 31, 2011.**

**** MS. STEVENSON SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

b) Mary Flynn to the Park & Recreation Commission for a 3-year term beginning April 1, 2010 and expiring on March 31, 2013.

**** MS. SULLIVAN MOVED TO APPROVE THE APPOINTMENT OF MARY FLYNN TO THE PARK & RECREATION COMMISSION FOR A 3-YEAR TERM BEGINNING APRIL 1, 2010 AND EXPIRING ON MARCH 31, 2013.**

**** MR. NIELSEN SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

FORTHCOMING MEETINGS

December 20, 2010	Board of Selectmen Regular Meeting at 7:45 p.m.
January 3, 2011	Board of Selectmen Regular Meeting at 7:45 p.m.
January 4, 2011	Joint Town Department Heads Meeting at 8:30 a.m.
January 4, 2011	Planning & Zoning Commission Public Hearing at 8:00 p.m.
January 11, 2011	Board of Education Regular Meeting at 7:45 p.m.

OTHER BUSINESS

(Any items added to the agenda require a two-thirds vote)

ADJOURNMENT

**** MS. STEVENSON MOVED TO ADJOURN.**

**** MR. BAYNE SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Carolyn Marr
Telesco Secretarial Services

