

**TOWN OF DARIEN  
BOARD OF SELECTMEN  
REGULAR MEETING  
MONDAY, JANUARY 25, 2010**

**ATTENDANCE:** 1<sup>st</sup> Selectman David Campbell; David Bayne; Jayme Stevenson;  
Gerald Nielsen, Jr.; Callie Sullivan

**STAFF:** Karl Kilduff, Administrative Officer

**OTHERS:** Police Chief Duane Lovello; Senator Andrew MacDonald;  
Senator Robert Duff; Rep. Terrie Wood;  
Health Director David Knauf; Ted Olsen, Darien Fire Dept.

**CALL TO ORDER**

1st Selectman Campbell called the meeting to order at 7:45 p.m.

**\*\* MR. BAYNE MOVED TO AMEND THE AGENDA, MOVING NEW BUSINESS, ITEM A, PRIOR TO REPORT FROM STATE DELEGATION ON UPCOMING LEGISLATIVE SESSION – SEN. MACDONALD (INVITED), SEN. ROBERT DUFF (INVITED, REP. TERRIE WOOD (INVITED).**

**\*\* MS. SULLIVAN SECONDED.**

**\*\* MOTION PASSED UNANIMOUSLY.**

**NEW BUSINESS**

a) Discuss and Take Action on Request from Police Chief to Temporarily Adjust Approved Staffing Levels

Police Chief Duane Lovello explained that there are two seats now available at the Police Academy. With a recent new hire, there is now one vacancy left on the police force, from a total of two since September due to retirement. He has been informed that another officer will be retiring on April 1, 2010. This request will allow him to hire that officer's replacement in advance. There is money in the account, so therefore the funding is there.

**\*\* MS. STEVENSON MOVED TO APPROVE THAT THE DARIEN BOARD OF SELECTMEN HEREBY PROVIDE FOR THE TEMPORARY INCREASE IN THE STAFFING LEVEL OF THE DARIEN POLICE DEPARTMENT UNTIL APRIL 1, 2010 IN ORDER TO TAKE ADVANTAGE OF AN OPENING IN**

**THE POLICE ACADEMY FOR A NEW HIRE TO BE TRAINED TO  
REPLACE A RETIRING OFFICER.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED UNANIMOUSLY.**

**REPORT FROM STATE DELEGATION ON UPCOMING LEGISLATIVE  
SESSION – SEN. ANDREW MACDONALD (INVITED), SEN. ROBERT DUFF  
(INVITED), REP. TERRIE WOOD (INVITED)**

1<sup>st</sup> Selectmen Campbell explained that the State Delegation members were invited to speak at tonight's meeting to inform them on what's going on in Hartford.

Sen. Duff said the State is experiencing fiscal difficulty along with 46 other states. The recession is affecting entire nations, also. Revenue streams continue to erode. Last year the biannual budget was a difficult process. Tax revenues are down about 12% this year, and sales tax is down 6%.

Sen. MacDonald thanked the Board of Selectmen for allowing him to speak, and he said it was his first time before the Board. He also congratulated them and thanked them for their public service work. He said everyone is challenged in this economic environment, and there is no doubt that the State is facing unprecedented budgetary problems of enormous magnitude. They have cut literally millions of dollars out of the budget. They have done all they can do to close the extraordinary budget gap as a result of the extraordinary and unprecedented decline in the revenue stream. While they have overcome some of the problems, they know the problems ahead of them are of immense proportions. In the upcoming year, they will be very constrained to fulfill the needs of all their constituent's requests.

Sen. MacDonald said that as of last week, they were able to avert a problem with the State Board of Education, under the direction of the Office of Policy & Management, when they tried to freeze 15 different categories of educational grants to municipalities. Due to the uproar caused by this, they were able to reverse the decision. He said the Town of Darien has done better than some others in the State. Over the last 7 years, the total amount of funding from the State to the Town was up 92%, and the average for the State is 24%.

Sen. MacDonald said when the unemployment rate reaches 10%, unemployment compensation claims rise. That is a huge driving force in the budget. The Unemployment Compensation Fund is essential defunct.

Rep. Wood concurred that revenue streams are down, and expenses are up. Short-term fixes will work for the next year or two, but the FY 2012 will be a problem, with a

general fund sweep and rainy day funds being down. The sale of State land is one way of recovering revenue, but it is not an effective way to run the budget. She said she is sensitive and sympathetic when facing difficulties in cutting the budget in 6-9 months, but she feels they can do it. She said she would like to see every commission chair and every commissioner go through the budget line by line.

1<sup>st</sup> Selectmen Campbell felt that the economy in Connecticut, and New England, doesn't appear to be improving, and the unemployment rates are still down.

Sen. Duff said that the housing market is stabilizing, and it is not a declining market anymore. If the housing market continues to stabilize, then the economy will stabilize, which will lead to growth.

Sen. MacDonald mentioned signs of growth in Stamford, with two major companies remaining in or moving into the city and employing hundreds of people.

Ms. Sullivan asked Sen. MacDonald to speak about the new legislation passed which would create a smoother reckoning of debt, which she said they spoke about that morning at a League of Women Voter's meeting. Sen. MacDonald said there was a huge chasm between the Governor's projection of what the budget deficit was, and what the legislature's projection was. It was an approximate \$2.7B dollar gap. He said they lost months of time while the Governor and the Legislature reconciled their budget forecasting. It was resolved by passing legislation called the Consensus Revenue Bill. It requires that the Governor's Office of Policy & Management come up with budget projections, and the Legislature's Non-Partisan Budget Office come up with budget projections, and if they can't reconcile the budget forecasts, then the Comptroller's Office would settle it. The Legislature and the Governor would then be required to look for proposals that would meet the revenue estimates.

Sen. MacDonald said that Connecticut is not in as bad shape as other states. He recommended that while Darien goes through their budget plan, they need to forecast conservatively what they might expect to receive from the State.

Rep. Wood responded to a question from 1<sup>st</sup> Selectman Campbell regarding in-school suspension. She said that it is suspended through June 30, 2010.

The three members of the State Delegation and the Board of Selectmen then discussed affordable housing, the amendments to 8-30G, and accessory apartments. Rep. Wood said she did put forth legislature last year to have accessory apartments be counted as affordable housing. It did not make it out of committee. She said the Short Session is approaching soon, and she hoped that new legislation will pass. The Housing Committee Chair is behind it. She said that it typically takes three years to get good legislation passed.

Sen. MacDonald said that all three of them, at different times, had tried to propose legislation to modify 8-30G. Many of their colleagues are resisting changes to affordable housing. The State Delegation said they will do whatever they can to get the legislation passed to the Senate. Sen. Duff said that a group called Home Connecticut is good, they passed legislation within one year, and they did receive a grant. It was suggested that the Town look at other tools to help develop affordable housing, so as to guide and direct it, rather than having the feeling of being manipulated by it. To meet the 10% threshold would have a staggering effect on the infrastructure, and there is no compensation for Darien.

Mr. Bayne said he was interested in Rep. Wood 's proposed amendment about accessory apartments, and he asked if there had been any analysis done to determine how many additional housing units and accessory apartment regulations are provided to Darien. Rep. Wood said she was certain that there are more than enough units to bring to the 10% needed, but there has not been a study done. It was mentioned that in order to counted as an accessory apartment, it has to be deed restricted for 40 years. It was mentioned that they will move forward in a positive way, and the Town should be proud of the debate they have had. Regarding the mandate to 8-30G, the courts have established certain criteria to be legally considered by the Land Use Board in acting upon affordable housing needs. There is more resistance in the House than in the Senate.

1<sup>st</sup> Selectman Campbell spoke about the Allan O'Neill housing situation, saying that it dates back to WWII. The Darien Housing Authority has a proposal to build an additional 55 units to 107 units. The project has not received any money and is basically dead in the water. Stamford has two projects and Darien doesn't have any. He said they are being told to build, but there is no money. He said he didn't feel that Darien would reach the 10% goal in the near future. Sen. Duff said he would look into it with CHFA. He urged the Board to continue their affordable housing work. Sen. MacDonald suggested that they meet with Mr. Tim Bannon, the President of CHFA. Ms. Sullivan said they had met with him already. It was decided that Ms. Schwartz of the Darien Housing Authority will contact Mr. Bannon to request making a presentation. The Selectmen will then decide how to proceed.

### **PUBLIC COMMENT**

There were no public comments.

### **FY 2010-2011 BUDGET PRESENTATION**

Mr. Kilduff presented the FY 2010-2011 Budget via a power point presentation and hard copies. He said they have reached recovery at least on a statistical basis, but Connecticut traditionally lags behind the rest of the country in economic recovery. He said it is hard to adjust service levels if resources are cut. Some highlights from the presentation follow:

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The New Normal includes the restructuring of the economic order and restructuring of expectations. The new normal for the Town includes restructuring of expectations, adjusting service levels, and short-term budget coping strategies become long-term solutions. A change in the typical budget mantra includes “Do More with Less”, “Do Same with Less”, and now “Do Less with Less”.

The Response to Fiscal Environment lists the Board of Selectmen priorities to include fiscal responsibility as the main driver, and

The budget is a vehicle to carry Darien forward through uncertainty; focus on core services; and sustain position of strength for when the economy improves.

The Impacts on the Budget are reprioritizing funding; laying off four individuals; eliminating services; commodities prices increasing; increasing pension obligation; and expanding wage freezes.

The 3-Year Perspective shows it is a less than 1% increase over 2 fiscal years.

The Debt Service is expected to decrease by 5.9%. Total debt for FY 2009-2010 \$10,068,756; FY 2010-2011 \$9,474,547; Change (\$594,209); Percent (5.9%).

Further Budget Cuts will have the Board expecting to reduce the budget further. Meaningful tax reductions requires greater cuts. A 0.25 mill reduction requires \$2,125,000 in cuts and reduces the example tax bill by \$210.00.

The Board should look to identify a funding level for quality and number of services – 2% - \$56,887; 1.5% = \$247,597; 1.0% - \$438,306; 0.5% - \$629,016; and 0.0% = \$819,726.

Final Budget Thoughts include the budget process sets priorities and allocates limited resources; limited resources imply competition and choice; this budget represents one set of choices conveyed to the Board of Selectmen; further reductions will require policy direction and priority setting by the Board.

Additionally, over 718,000 reduced from requests; funding focused on service needs and not arbitrary cutting.

1<sup>st</sup> Selectmen Campbell left the meeting to attend the RTM meeting (approximately 9:00 p.m.).

### **NEW BUSINESS**

b) Discuss and Take Action on Possible Amendments to Health Department Ordinances

Health Director David Knauf provided a report, saying that it presented a review of ordinances that have been on the books since either 1969 or 1972. It is meant to simplify the Health Department aspect of the ordinance and to clarify the regulations and polices that were in effect. This doesn't represent a significant change.

The Draft dated 11/25/09, Proposed Amendment to Department of Health Ordinances, is verbatim as follows:

**SECTION 1**

**Chapter 30, Article II, FOOD ESTABLISHMENTS, Sections 30-21 through 30-25 of the Darien Code of Ordinances are hereby repealed and a new Section 30-21 of the Code of Ordinances, Town of Darien, Connecticut, is hereby created to read as follows:**

**(NEW) Sec. 30-21. The Director of Health shall adopt regulations, pursuant to Section 30-1 of the Darien Code of Ordinances, pertaining to the sanitation of food service establishments and setting license requirements, inspection requirements, plan review requirements, fees for same, and penalties for violations.**

**SECTION 2**

**Chapter 30, Article IV, PRIVATE SEWAGE SYSTEMS, Sections 30-101 through 30-105 of the Darien Code of Ordinances are hereby repealed and new Sections are hereby created to read as follows: (Director of Health to provide)**

**SECTION 3**

**Chapter 30, Article V, PRIVATE WATER WELLS, Sections 30-121 and 30-122 of the Darien Code of Ordinances are hereby repealed and a new Section 30-121 concerning Private Well Water is hereby created to read as follows:**

**(NEW) Sec. 30-121. The Director of Health shall adopt regulations, pursuant to Section 30-1 of the Darien Code of Ordinances and the General Statutes, pertaining to private well water standards and the construction and testing of private drinking well water in Darien.**

**SECTION 4**

**Chapter 30, Article VI, BARBERSHOPS, HAIRDRESSING AND COSMETOLOGY SHOPS, Division 1, Sections 30-151 through 30-155; Division 2, Sections 30-180 through 30-190; and Division 3, Sections 30-216 through 30-222 of the Darien Code of Ordinances are hereby repealed and a new Section 30-151 is hereby created to read as follows:**

**(NEW) Sec. 30-151. The Director of Health shall adopt regulations, pursuant to Section 30-1 of the Darien Code of Ordinances and the General Statutes, pertaining to barbershops, hairdressing, cosmetology and related services.**

**SECTION 5**

**Chapter 30, Article VII, PUBLIC POOL CODE, Division 1, Sections 30-251 through 30-261; and Division 2, Sections 30-285 through 30-293 of the Darien Code of Ordinances are hereby repealed and a new Section 30-251 is hereby created to read as follows:**

**(NEW) Sec. 30-251. The Director of Health shall adopt regulations, pursuant to Section 30-1 of the Darien Code of Ordinances and the General Statutes, pertaining to a public pool**

**SECTION 6**

**Chapter 30, Article VIII, LEAD POISONING PREVENTION, of the Code of Ordinances is hereby created to read as follows:**

**(NEW) The Director of Health shall adopt regulations, pursuant to Section 30-1 of the Darien Code of Ordinances and the General Statutes, pertaining to Lead Poisoning Prevention.**

Health Director Knauf spoke about truck inspections, and that it shouldn't be the responsibility of the Health Department, that it is a Motor Vehicle responsibility. He also said that all the above information has been reviewed with Town Counsel and the changes are being brought to the RTM.

**\*\* MS. SULLIVAN MOVED TO APPROVE THIS RESOLUTION BE BROUGHT TO THE RTM.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

Mr. Bayne thanked Health Director Knauf for his presentation, as well as participating in the previous Saturday's Performance Review.

c) Discuss and Take Action on DEP Hearing Officer Proposed Decision on Baker Woods Project

Mr. Bayne said that 1<sup>st</sup> Selectman Campbell asked if this could be tabled until the next meeting. Mr. Bayne mentioned that 1<sup>st</sup> Selectman Campbell said that Mr. Leonard Jackson will be at the meeting to discuss this topic.

**\*\* MR. NIELSEN MOVED TO AMEND THE AGENDA TO TABLE THIS ITEM.**

**\*\* MS. STEVENSON SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

d) Discuss and Take Action on Draft Lease Amendment for Ledge Road Communications Tower

Mr. Kilduff explained that this is the sixth amendment, with 5 carriers and 1 proposed. Unlike the 5 amendments so far, this does not involve cell phone carriers but instead a wireless internet carrier. The other aspect making this unique is that the others were either expanding the pad or adding ground equipment within a specific space on the tower. Clearwire Communications, the wireless internet carrier, would be co-located at a previously authorized lease point for Sprint. The fee is \$9600/month. Crown Atlantic is the parent company. The tower is currently at capacity. There are no lease amendments for individual carriers. The base lease expires in 2016.

**\*\* MS. SULLIVAN MOVED TO APPROVE THE TERMS OF THE “SIXTH AMENDMENT TO CELLULAR PROPERTY LEASE” BETWEEN THE TOWN OF DARIEN AND CROWN ATLANTIC COMPANY TO PROVIDE FOR THE CO-LOCATION OF A WIRELESS INTERNET SERVICE PROVIDED ON THE LEDGE ROAD TOWER AND REFERS SAID LEASE AMENDMENT TO THE DARIEN REPRESENTATIVE TOWN MEETING FOR FINAL APPROVAL.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

e) Discuss and Take Action on Settlement Agreement

The Board of Selectmen said this was a private matter and would be heard during an Executive Session meeting.

**\*\* MS. STEVENSON MOVED TO DEFER THIS ITEM TO EXECUTIVE SESSION.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

- f) Discuss and Take Action on Granting Permission to Proceed with Fire Department Ladder Truck Capital Project

Mr. Kilduff explained that when the decision was made to freeze all Capital Projects, the delineating line was any project over \$100,000 was to be frozen. This project got caught up in that. The re-chassis project was discussed at the Financial Strategy and Review Meeting. The cost of the project is \$897,099.08. Mr. Ted Olsen, from the Darien Fire Department, explained that there are new emissions standards in place, and it costs approximately \$35,000 per engine. Maintenance costs are higher. This doesn't come out of the fund balance, and it doesn't wipe out the reserve fund. This also doesn't need further approval.

**\*\* MS. STEVENSON MOVED TO APPROVE THE FOLLOWING RESOLUTION GRANTING PERMISSION TO PROCEED WITH FIRE DEPARTMENT LADDER TRUCK CAPITAL PROJECT:**

**WHEREAS, PREVIOUSLY THE BOARD OF SELECTMEN WISHED TO POSTPONE CERTAIN CAPITAL IMPROVEMENT PROJECTS THAT ARE IMPORTANT AND BENEFICIAL TO THE COMMUNITY, BUT NOT ABSOLUTELY CRITICAL AT THE MOMENT; AND**

**WHEREAS, ALL PROJECTS OVER \$100,000 WERE HALTED; AND**

**WHEREAS, ONE OF THE CHIEF REASONS TO HALT SUCH PROJECTS WAS FOR THE BUDGETARY IMPACT OF SEVERAL LARGE PROJECTS; AND**

**WHEREAS, THE FIRE DEPARTMENT IS SEEKING PERMISSION TO RE-CHASSIS THE LADDER TRUCK LOCATED AT THE DARIEN FIRE DEPARTMENT WITH FUNDING WHICH HAD BEEN PREVIOUSLY SET ASIDE; AND**

**WHEREAS, THE SOURCE OF FUNDING FOR THIS PROJECT HAD BEEN BUDGETED OVER SEVERAL YEARS, IN ADDITION TO BEING AVAILABLE WITHOUT CREATING AN ADDITIONAL TAX BURDEN.**

**NOW, THEREFORE, BE IT RESOLVED THAT THE DARIEN BOARD OF SELECTMEN HEREBY AUTHORIZE THE RE-CHASSIS PROJECT FOR THE DARIEN FIRE DEPARTMENT TO PROCEED WITH FUNDING PREVIOUSLY SET ASIDE IN THE FIRE COMMISSION FIRE APPARATUS RESERVE OF THE TOWN'S CAPITAL BUDGET.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

**\*\* MS. STEVENSON MOVED TO AMEND THE AGENDA, TO DISCUSS THE ADMINISTRATIVE OFFICER'S REPORT PRIOR TO THE FIRST SELECTMAN'S REPORT AND THE FACILITIES STUDY TASK FORCE REPORT.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

### **ADMINISTRATIVE OFFICER'S REPORT**

Mr. Kilduff said the Budget is the largest driver. He provided everyone with a meeting schedule. The majority of the meetings will be held in Rm 206, and the February 11, 2010 meeting will be held in Rm 119.

Mr. Kilduff said he is working with Ms. Swiatek and Ms. Paris on staffing at the Senior Center.

**\*\* MR. NIELSEN MOVED TO AMEND THE AGENDA, TO DISCUSS THE APPOINTMENTS/REAPPOINTMENTS PRIOR TO THE FIRST SELECTMAN'S REPORT AND THE FACILITIES STUDY TASK FORCE REPORT.**

**\*\* MS. SULLIVAN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

### **APPOINTMENTS/REAPPOINTMENTS**

Consider and take action on the following **appointments**:

- a) John Schlachtenhaufen to the Tree Commission for a 3-year term beginning on September 1, 2008 and expiring on August 31, 2011.
- b) Charles England to the Commission on Aging for a 3-year term beginning on April 1, 2008 and expiring on March 31, 2011.

- c) William Cavers to the Advisory Commission on Coastal Waters for a 1-year term beginning on January 1, 2010 and expiring on December 31, 2010.
- d) David Young to the Information Technology Committee for a 1-year term beginning on January 1, 2010 and expiring on December 31, 2010.

Ms. Sullivan said she had talked to 1<sup>st</sup> Selectman Campbell about her concerns regarding one of the appointments.

Mr. Bayne said that in the past, they had asked the people to come in for an interview. Mr. Bayne said he is comfortable with all the people wishing to be appointed. Mr. Nielsen said he is, also, and he thanked them for their public service. Ms. Stevenson said she appreciated the vetting process.

**\*\* MS. SULLIVAN MOVED TO APPROVE THE FOUR APPOINTMENTS LISTED ABOVE.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

Consider and take action on the following re-appointments:

- a) Sandra Drimal to the Beautification Commission for a 3-year term beginning on December 1, 2009 and expiring on November 30, 2012.
- b) Phil Kraft to the Monuments and Ceremonies Commission for a 3-year term beginning on December 1, 2009 and expiring on November 30, 2012.

Mr. Nielsen said that both Ms. Drimal and Mr. Kraft have done a great job on their respective commissions.

Ms. Stevenson mentioned that in the future, it would be helpful to know how long the people have served.

**\*\* MS. STEVENSON MOVED TO APPROVE THE TWO REAPPOINTMENTS LISTED ABOVE.**

**\*\* MS. SULLIVAN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

**\*\* MS. SULLIVAN MOVED TO AMEND THE AGENDA, TO DISCUSS APPROVAL OF MINUTES PRIOR TO THE FIRST SELECTMEN'S REPORT AND THE FACILITY STUDY TASK FORCE REPORT.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Executive Session of January 4, 2010

**\*\* MS. STEVENSON MOVED TO APPROVE THE MINUTES OF THE JANUARY 4, 2010 EXECUTIVE SESSION MEETING.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

Regular Meeting of January 4, 2010

**\*\* MR. NIELSEN MOVED TO APPROVE THE MINUTES OF THE JANUARY 4, 2010 REGULAR MEETING.**

**\*\* MS. SULLIVAN SECONDED.**

The changes to the minutes of the January 4, 2010 regular meeting are as follows:

On page 3, under b), Discuss Disposition of 35 Leroy Avenue, 1<sup>st</sup> sentence, change "they have" to "he has".

On page 3, under b), Discuss Disposition of 35 Leroy Avenue, 1<sup>st</sup> sentence, change "Betsy Haggerty-Ross" to "Betsy Hagerty-Ross"; change "Amy Squires" to "Amy Squyres".

On page 4, add the following as the 4<sup>th</sup> paragraph at the top:

Mr. Bayne asked whether the Board of Selectmen would be asked to vote on the Task Force, and Mr. Campbell responded that the Board of Selectmen's vote would not be necessary because this was a First Selectman's Task Force.

On page 7, under 1<sup>st</sup> Selectman's Report, 2<sup>nd</sup> paragraph, 1<sup>st</sup> sentence, add the following to the end: "which he intended to use to study alternative solutions for Heights Road flooding relief".

On page 7, under 1<sup>st</sup> Selectman's Report, 2<sup>nd</sup> paragraph, the 2<sup>nd</sup> sentence should read: "Mr. Bayne asked if 1<sup>st</sup> Selectman Campbell knew how much would be spent on the analysis of alternative projects."

On page 8, under Changes to the Regular Meeting of December 14, 2009, 2<sup>nd</sup> paragraph, 1<sup>st</sup> sentence, change "Kleutch" to "Kluetsch".

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

**\*\* MS. SULLIVAN MOVED TO AMEND THE AGENDA, DISCUSSING FACILITY STUDY TASK FORCE PRIOR TO THE FIRST SELECTMAN'S REPORT.**

**\*\* MR. NIELSEN SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

### **FACILITY STUDY TASK FORCE REPORT**

Ms. Stevenson wished to go on record, restating the Task Force Charge. It is verbatim as follows:

#### **Task Force Charge:**

*Study the facility currently occupied by the Senior Center, the Board of Education and the vacant facility at 35 Leroy Avenue to determine the best long term location for the Senior Center and the Board of Education and any recommended alterations need to the subject properties.*

To date, the FSTF has met twice – January 13 and January 20.

At our first meeting on January 13, we discussed our charge, received resource materials from Karl Kilduff and Paul Engemann and toured all three facilities. The committee discussed the importance of determining the future needs of the Senior Center based on programmatic needs, both current and future, for the Senior Center as determined by the Director of the Senior Center (Beth Paris) and Sue Swiatek, Director of Parks and Recreation. The task force requested to have a Question/Answer meeting with Beth Paris

and Sue Swiatek, a representative from the Board of Education and Jennifer Geddes, a member of the former Senior Center Task Force.

At our second meeting on January 20<sup>th</sup>, we distributed additional research materials, gave feedback on our facilities tour and had a very helpful Q&A with Beth Paris, Sue Swiatek and Betsy Hagerty-Ross from the Board of Education. Jennifer Geddes was unable to join us at this time. I also updated the Task Force on the sub-committee formed by the PZ&H Committee of the RTM at their January 20<sup>th</sup> meeting to study “alternate uses of 35 Leroy” and I expressed my desire to work collaboratively with this sub-committee as we both move forward with our respective tasks. Callie Sullivan and I updated the task force on the January 20<sup>th</sup> Commission on Aging meeting. At their meeting, the Commission on Aging voted to make the Senior Center its number one priority.

We would like to thank the local press for their attendance at our meetings and press coverage and Jim Cameron for Channel 79 coverage.

We anticipate having a formal recommendation to the Board of Selectmen by our February 16<sup>th</sup> meeting. The Task Force meets again this Wednesday, January 27 at 8:30 a.m. in TH Room 206.

Mr. Nielsen said he looks forward to hearing the report. Ms. Stevenson said this Thursday will be a facility walk-through, and a follow-up meeting at 5:00 p.m. Ms. Sullivan said that everyone needs to be made aware of the need to resolve the use of the library by September 2010. Ms. Stevenson confirmed that the formal recommendation will be a written document for the record. Ms. Sullivan said that Ms. Stevenson is the liaison for the Commission on Aging. It was mentioned that the number one priority is the Senior Center and the number two priority is Senior Affordable Housing.

### **AGENDA REVIEW**

Mr. Bayne asked Mr. Kilduff to review the meeting of the Financial Strategy & Review Committee, which he had recently attended. Mr. Kilduff said that aside from the Fire Department request, the Treasurer provided a briefing to the 1<sup>st</sup> Selectman about how she is picking banks and the decisions she makes per the investment policy that is in place.

It was mentioned that when the budget meetings are complete, they would like to have a review of the different commissions.

The DEP hearing topic will be moved to next week’s Board of Selectmen meeting, Monday, February 1, 2010 at which time Mr. Leonard Jackson will speak.

Ms. Sullivan asked about the bridgework over the 5 Mile River. It was mentioned that 1<sup>st</sup> Selectman Campbell has talked with Mayor Moccia.

## **FIRST SELECTMAN'S REPORT**

This was not discussed.

## **FORTHCOMING MEETINGS**

February 1, 2010	Board of Selectmen Regular Meeting at 7:45 p.m.
February 2, 2010	Planning & Zoning Commission Planning Meeting 8:00 p.m.
February 9, 2010	Planning & Zoning Commission General Meeting at 8:00 p.m.
February 9, 2010	Board of Education Regular Meeting at 7:30 p.m.

## **OTHER BUSINESS**

(Any items added to the agenda require a two-thirds vote)

## **ADJOURNMENT**

**\*\* MR. NIELSEN MOVED TO ADJOURN.**

**\*\* MS. STEVENSON SECONDED.**

**\*\* MOTION PASSED WITH FOUR (4) VOTES IN FAVOR (BAYNE, NIELSEN, SULLIVAN, STEVENSON) AND ONE (1) VOTE ABSTAINED (CAMPBELL).**

The meeting adjourned at 10:00 p.m.

Respectfully submitted,

Carolyn Marr  
Telesco Secretarial Services

