

**TOWN OF DARIEN  
BOARD OF SELECTMEN  
June 20, 2016**

ATTENDANCE: First Selectman Jayme Stevenson; Robert Richards, Susan Marks,  
Marc Thorne, Charles Koons

STAFF: Kate Clarke Buch, Town Administrator

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:09 p.m. and led the assembly in the pledge of allegiance.

PUBLIC COMMENT - None

FIRST SELECTMAN'S REPORT

First Selectman Stevenson read her report and provided it for the record, as follows:

First Selectman's Report  
June, 20, 2016

- June 10<sup>th</sup> – Meeting with Dr. James Gill, Chief Medical Examiner, regarding Municipal issues resulting from budget cuts to his department. This year's cuts along with historic underfunding have caused an unacceptable situation for the OCME, however, CCM has gotten a legal opinion stating that the disposition of unclaimed bodies may not be the responsibility of the municipality in any regard.
- June 14<sup>th</sup> – Thank you to Monuments and Ceremonies for organizing out Flag Day Remembrance.
- It is great sadness that I must share Retired Marine Sergeant, long-time RTM Member and dedicated community volunteer Gene Coyle passed away this

Morning. I want to thank the Darien Times for dedicating this year's Memorial Day supplement to Gene. He lived his life with honor, graciousness, humility and kindness and will be profoundly missed. Please keep Gene and his family in your prayer.

#### TOWN ADMINISTRATOR'S REPORT

Ms. Buch reported that over the next several meetings, the Board of Selectman will be discussing a number of the town's revenue line items. The goal is to understand the process for setting the rates and/or fees and what we are trying to be accomplished when setting the rate/and or fee.

The expectation will be that this will lead to discussion of what the goals for setting the various rates and fees should be, and what impact they may have. Ms. Buch said the board will only be looking at those rates that are set locally.

Ms. Buch reported that the Town has started to interview candidates for the Human Resources position.

Ms. Buch reported there was no new developments with Hecker Avenue.

#### NEW BUSINESS

##### Discuss and Take Action on:

##### a. Discuss Review of Revenue Budget Items

The board discussed the review of budget items that will take place over the next few months. It will cover one or two departments at a time starting with the Public Works Department. Changing some fees will require a public hearing.

##### b. Discuss Goals & Objectives

The Board discussed proposed 2016/17 Board of Selectman Goals and Objectives. All members agreed that they should include providing timely and effective delivery of public safety and health services, the preservation and enhancement of the quality of life that makes Darien a desirable hometown, providing effective services through prudent leadership and management, maintaining and enhancing town infrastructure, engaging and informing the community and all stakeholders through transparent and effective communication, and

promote a town organization that is sustainable and maintains employee productivity, effectiveness, and morale.

c. Discuss and Take Action on Tax Appeal Settlement with the Normandy Darien Holdings, LLC to amend the Fair Market Value of the property to \$14,654,300 from \$18,454,300 effective with the Grand List of October 1, 2013, in accordance with a Stipulation for Judgment.

- \*\* MR. KOONS MOVED TO APPROVE THE REQUEST.
- \*\* MR. RICHARDS SECONDED THE MOTION.
- \*\* MOTION PASSED UNANIMOUSLY.

d. Transfers

That the following transfer of appropriations is approved for referral to the Board of Finance:

**Registrar of Voters/Elections**

**From:**

**To:**

Acct. Number	Account Name	Amount		Acct. Number	Account Name	Amount
10107651	Various	\$3,511		10107661	Various	\$25,151
10107661	Various	\$5,604				
	See attached					
Contingency		\$16,036				
	<b>TOTAL</b>	<b>\$25,151</b>			<b>TOTAL</b>	<b>\$25,151</b>

- \*\* MS. MARKS MOVED TO APPROVE THE REQUEST
- \*\* MR. RICHARDS SECONDED THE MOTION
- \*\* MOTION PASSED WITH ONE ABSTENTION (MR. THORNE)

That the following transfer of appropriations is approved for referral to the Board of Finance:

<b>Parks &amp; Recreation</b>					
<b>From:</b>			<b>To:</b>		
<b>Acct. No.</b>	<b>Account</b>	<b>Amount</b>	<b>Acct. No.</b>	<b>Account</b>	<b>Amount</b>
10604001-82033	Organized Events – Program Expenses	3,200.00	10601011-82007	Admin – Professional Services	3,200.00

- \*\* MR. RICHARDS MOVED TO APPROVE THE REQUEST
- \*\* MR. THORNE SECONDED THE MOTION
- \*\* MOTION PASSED UNANIMOUSLY

AGENDA REVIEW

First Selectman Stevenson, reported that The Building Committee needs to be filled. Two volunteer members are needed.

The Board discussed Hecker Avenue and the need for a working plan to start on sidewalks.

APPROVAL OF MINUTES

1. Executive Session of June 6, 2016

- \*\* MS. MARKS MOVED TO APPROVE THE MINUTES.
- \*\* MR. RICHARDS SECONDED THE MOTION.
- \*\* MOTION PASSED UNANIMOUSLY.

2. Regular Meeting of June 6, 2016

- \*\* MR. KOONS MOVED TO APPROVE THE MINUTES.
- \*\* MR. ROBERTS SECONDED THE MOTION.
- \*\* MOTION PASSED UNANIMOUSLY.

FORTHCOMING MEETINGS

June 21, 2016 Board of Finance 7:30 pm

July 12, 2016 Department Heads 8:45 am

July 12, 2016 Board of Selectman immediately following Department Heads

ADJOURMENT

**\*\* MR RICHARDS MOVED TO ADJOURN THE MEETING.**

**\*\* MS. MARKS SECONDED THE MOTION.**

**\*\* MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,  
Tom Blaney  
Telesco Secretarial Services