

**TOWN OF DARIEN
BOARD OF SECTLECTMAN
AUGUST 24, 2016**

Attendance: First Selectman Jayme Stevenson; Robert Richards, Susan Marks, Marc Thorne, Charles Koons

Staff: Kate Clarke Buch, Town Administrator

Others: Edward Gentile, Director of Public Works

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:11 p. m. and led the assembly in the pledge of allegiance.

PUBLIC COMMENT

No members of the public came forward to comment.

FIRST SELECTMAN'S REPORT

First Selectman's Report
August 24, 2016

Thank you to our residents for their patience with several important town projects – the Abbey/Intervale Drainage, natural gas expansion, water main replacement and town repaving program. While these projects may pose significant inconvenience at times, they are important projects that make significant improvement to our roads, drainage and resident services.

- On August 12th, members of HVMPO and SWRMPO met in special session to receive a presentation regarding the Federal Highway Administration's proposed rule change regarding MPO Coordination and Planning Area Reform. US Representatives Himes and Esty were present to hear feedback from those attending. I've been keeping the Board of Selectman, PZ, and RTM members updated on this proposal. On Friday, our joint MPO's will be sending formal comments to FHA which I will share when it's in final draft form. MPO's across the tri-state region have significant concerns over the potential consequences of a consolidation of MPO's. I will continue to keep you updated.
- In September, WestCOG is beginning work on a Community Rating System project. Four municipalities have been chosen to pilot this program: Darien, Greenwich, Norwalk and Danbury. The Community Rating System is a credit based incentive program that provides flood insurance savings for policy holders based on the number of flood mitigation activities a town engages in. Policy holders could enjoy a 5% savings on policy costs if the municipality earns 500 CRS credits from a variety of activities including elevation certificates, storm water management

and open space preservation. Darien has 622 policy holders who pay a total of \$966,000 in premiums. Should we meet the criteria, policy holders could share in a potential \$50,000 overall savings as a result of the 5% discount earned. Stamford, Westport and Newtown are already members of the program. Stamford has saved policy holders over \$240,000 being part of the program.

- I wish everyone a safe Labor Day holiday and best wishes to all of our students and the Board of Education on the new school year. I also extend congratulations and best wishes to our students who are starting their first year of college, military service or new work experience.

TOWN ADMINISTRATOR'S REPORT

Ms. Buch reported that the purchase of a new reporting and transparency tool called OpenGov.com is being considered. A demonstration of the product is tentatively being scheduled for September 13th at 7:00 p.m. for the Board of Selectman, the Board of Finance, and hopefully for some members of the Board of Education. The software takes live feeds from the Town's accounting software and allows users, including citizens to create reports, analyze and compare data. It can also take data from other software programs such as police and fire reporting software and look at incidents per neighborhood.

Ms. Buch presented a memo on the recommendations from the Pedestrian Infrastructure Advisory Committee. Ms. Buch, Captain Anderson, and Mr. Gentile went through the recommendations. They found that many of the recommendations may not be feasible due to a variety of factors such as expense or the narrow width of the roads. She asked that the Selectmen review the report and forward any specific requests for further information or discussion to her.

NEW BUSINESS

Discuss and Take Action to Approve Charge for Public Works Garage Building Committee

First Selectman Stevenson stated that the garage will service three departments – the Highway Department, the Parks & Recreation Maintenance Department, and the Board of Education Maintenance Department. She reviewed the makeup of the committee and what it is hereby authorized and charged to do. Mr. Koons recommended that in addition to the town using the opportunity to implement programs to save energy and maintenance costs, the future use of the building for the next 15 years should be considered. It was added to the text.

- ** **MR. KOONS MOVED TO APPROVE THE CHARGE FOR PUBLIC WORKS GARAGE BUILDING COMMITTEE AS AMENDED.**
- ** **MR. RICHARDS SECONDED THE MOTION.**
- ** **THE MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on a Resolution Approving Administrative Group and Elected Officials Pay Plan for FY 2016-17

- ** MR. KOONS MOVED TO APPROVE THE RESOLUTION APPROVING ADMINISTRATIVE GROUP AND ELECTED OFFICIALS PAY PLAN FOR FY 2016-17.**
- ** MR. RICHARDS SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action to Approve the Annual Walk a Mile in Her Shoes Event on October 1, 2016

Ms. Rita Bailey came forward to speak in favor of the item. She stated she hopes that the walk will become an annual event, and would love to have the support of the Board of Selectman.

- ** MR. RICHARDS MOVED TO APPROVE THE ANNUAL WALK A MILE IN HER SHOES EVENT ON OCTOBER 1, 2016.**
- ** MR. KOONS SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

Discuss and Take Action on Land Acquisition

The item was postponed.

Discuss and Take Action on Lease of Town Property

First Selectman Stevenson read the following motion:

WHEREAS, the Town of Darien; and Felix F. Callari and Sylvia S. Callari intend to enter into a new lease for the exclusive use of property situated at 140 ledge Road, Darien, Connecticut; and

WHEREAS, any such lease requires the approval of the Board of Selectmen and the Representative Town Meeting; and

WHEREAS, any such lease requires a mandatory referral to the Planning & Zoning Commission pursuant to §8-24 of the Connecticut General Statutes;

NOW, THEREFORE, BE IT RESOLVED that the Town of Darien Board of Selectmen hereby refers said lease to the Darien Planning & Zoning Commission for a report pursuant to §8-24 of the Connecticut General Statutes and;

BE IT FURTHER RESOLVED that the Town of Darien Board of Selectmen recommends approval of said lease to the Representative Town Meeting.

**** MS. MARKS MOVED TO APPROVE THE LEASE OF TOWN PROPERTY.
** MR. THORNE SECONDED THE MOTION.
** THE MOTION PASSED UNANIMOUSLY.**

INTRADEPARTMENTAL TRANSFERS

- i. DPW-Public Building Management – Electricity & Overtime \$15,986**
- ii. DPW - Parking Operations (Town owned lots) – Professional Services \$4,538**
- iii. Roadway & Walkway Management – Ice Control & Uniforms \$15,411**
- iv. Solid Waste Disposal - \$11,562 v. Fire Commission – Telecommunications \$4,122**
- vi. Police – Detective Bureau Overtime, Holiday Pay & Shift Differential \$5,170**
- vii. Police – Patrol Overtime, Holiday Pay & Shift Differential \$7,444**
- viii. Police – School Crossing Guards \$3,827**

**** MR. KOONS MOVED TO APPROVE ALL INTRADEPARTMENTAL TRANSFERS.
** MR. ROBERTS SECONDED THE MOTION.
** THE MOTION PASSED UNANIMOUSLY.**

CONTINGENCY TRANSFERS

- i. Information Technology – Telecommunications \$10,027**
- ii. Legal Expenses \$179,971**
- iii. Registrars - Part Time Wages \$2,265**

**** MS. MARKS MOVED TO APPROVE ALL CONTINGENCY TRANSFERS.
** MR. RICHARDS SECONDED THE MOTION.
** THE MOTION PASSED UNANIMOUSLY.**

AGENDA REVIEW

Mr. Koons stated that the committee working on guidelines for future Building Committees would make a report in late September, at the earliest.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Executive Session of August 8, 2016

**** MS. MARKS MOVED TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION
OF AUGUST 8, 2016.
** MR. RICHARDS SECONDED THE MOTION.
** THE MOTION PASSED UNANIMOUSLY.**

Regular Meeting of August 8, 2016

Page 3 Change to “First Selectman Stevenson advised that the issue of swimming pool utilization was not in the preview of the Board of Selectman, but rather of Parks & Recreation to answer about their needs for a year-round swimming pool.”

Page 5 Change to “Ms. Marks”

Page 9 Change to “Ms. Marks brought up the Darien fire department horn...”

**** MR. RICHARDS MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 8, 2016.**

**** MR. THORNE SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

FORTHCOMING MEETINGS

September 6, 2016 Board of Education 7:30 p. m.

September 12, 2016 Board of Selectmen 7:00 p. m.

September 13, 2016 Board of Finance 7:30 p. m.

September 19, 2016 Board of Selectmen 7:00 p. m.

September 20, 2016 Board of Education 7:30 p. m.

September 26, 2016 Representative Town Meeting 8:00 p. m.

ADJOURNMENT

**** MS. MARKS MOVED TO ADJOURN.**

**** MR. RICHARDS SECONDED THE MOTION.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:05 p. m.

Respectfully submitted,

Tom Blaney

Telesco Secretarial Services