

**MINUTES
TOWN OF DARIEN BOARD OF EDUCATION CENTRAL OFFICE/
MATHER CENTER BUILDING COMMITTEE**

Tuesday, October 22, 2013

A regular meeting of the Town of Darien Board of Education Central Office/Mather Center Building Committee was held on October 22, 2013. Present were Chairman David Campbell, Vice Chairman Robin Woods, John Hertz, Louis Gesauldi and Elizabeth Hagerty-Ross.

Robin Woods was absent. Mike Lynch, BOE Director of Facilities and Karl Kilduff, Town Administrator were also absent.

The meeting was called to order at 12:05 p.m.

NEW BUSINESS

a) Project Update on Board of Education Central Office Phase

Dave Campbell read a report submitted by Mike Lynch. See attached.

b) Project Update on Mather Center Phase

The beginning phases of the Mather Community Center construction are on schedule. Site-work is expected to be complete by mid-December. Most of the major awards are in place and coordination of tradesmen is ongoing. Dave Campbell mentioned that John Ryan, Sue Swiatek, Director of Parks & Recreation and Beth Paris, Senior Center Coordinator, have been looking into furniture options and pricing for the facility.

Lisa Thoren inquired for the Arts Center about hooking the Arts Center into the new Mather Community Center air conditioning unit. Mr. Ryan will discuss the feasibility with the engineer.

c) Other Items Relevant of the Committee

Nothing else was discussed.

d) Approval of Minutes

Ms. Hagerty-Ross moved, seconded by John Hertz, to approve the minutes of October 8, 2013. The motion passed 3-0. Louis Gesauldi abstained.

ADJOURNMENT

The meeting was adjourned at 12:25 p.m.

Respectfully submitted

Linda O'Leary
Executive Assistant

From: "Lynch, Michael" <MLynch@darienps.org>

Date: October 21, 2013, 4:07:10 PM EDT

To: "Campbell, Dave" <DCampbell@darienct.gov>, 'RBI Jryan' <jryan@rbiconsultantsinc.com>

Subject: Meeting on Oct 22

Dave/John: As of now, I will not be at the meeting tomorrow for the Mather Center. This is an update of where we are regarding 35 Leroy Avenue. The elevator punch list has been completed except for the water sensor for the elevator pit. Kone has been issued a Purchase Order for that. The state can then come in and test. Offshore Diesel has examined the generator. He can complete the installation and get the diesel motor running. He will work with Enterprise Electric to complete the wiring of the damper motor, starter switch, and battery charging system. All-American Drains Service is coming on Wednesday morning to snake out and lay out where all the exterior storm drain lines run. These lines may run into a sump pump pit in the floor of the fan room in the front basement. A company came in last week and measured for all the missing blinds, shades, and curtains. No price yet. Correct door stops have arrived and are installed. Enterprise Electric has repaired some basement lights and wired up some fan motors. They are ordering some spare light fixtures for the building, 2 have failed since April. George Ellis has cut in louvers and has been programming the RTU's. They are supposed to be on site this week to look at the motor speeds. The air rushes so loudly in the meeting room duct work that it is hard to hear what is being discussed at the front table. That is all for now, please read this memo at the meeting. Thank you, Mike

Michael J. Lynch
Director of Facilities & Operations
Darien Public Schools
203-656-7418/203-656-3052 (fax)