

MINUTES
**TOWN OF DARIEN BOARD OF EDUCATION CENTRAL OFFICE/
MATHER CENTER BUILDING COMMITTEE**

Tuesday, April 23, 2013

A regular meeting of the Town of Darien Board of Education Central Office/Mather Center Building Committee was held on April 9, 2013. Present were Chairman David Campbell, Vice Chairman Robin Woods, Louis Gesauldi, John Hertz and Elizabeth Hagerty-Ross. Also present was Clerk of the Works John Ryan, Town Administrator Karl Kilduff and BOE Director of Facilities Michael Lynch.

The meeting was called to order at 12:03 p.m.

NEW BUSINESS

a) Project Update on Board of Education Central Office Phase

The Committee discussed the status of IT connections for BOE computer systems. IT was hoping to install new phones prior to the move in date. However, staff will migrate to new phones after moved in. It was noted that final cleaning being done by the contractor in advance of BOE staff performing further cleaning prior to building occupancy. IT staff were working to set up work spaces. Exterior painting was noted as an item to be done last. Lining the parking lot was anticipated to be done on Thursday of the meeting week.

Inspections are in process with the Fire Marshal and Building Inspector. A Temporary Certificate of Occupancy was anticipated by Wednesday of the meeting week.

The Committee members discussed the final work to be completed and the schedule to complete items.

b) Project Update on Mather Center Phase

It was reported that hazardous materials abatement would begin the week of May 6, starting in the former office area of the Board of Education. Chairman Campbell also noted that pricing for the value engineering changes made to the HVAC were due on Thursday of the meeting week.

c) Approval of Minutes

Mr. Hertz moved, seconded by Ms. Hagerty-Ross, to approve the minutes of April 9, 2013. The motion passed 5-0.

ADJOURNMENT

The meeting was adjourned at 12:31 p.m.

Respectfully submitted
Karl F. Kilduff
Town Administrator