

MINUTES
**TOWN OF DARIEN BOARD OF EDUCATION CENTRAL OFFICE/
MATHER CENTER BUILDING COMMITTEE**

Wednesday, December 15, 2010

A special meeting of the Town of Darien Board of Education Central Office/Mather Center Building Committee was held on December 15, 2010. Present were Chairman Norm Guimond, Vice Chairman Robin Woods, Elizabeth Hagerty-Ross and Louis Gesualdi. Also present was Town Administrator Karl Kilduff. John Hertz was absent.

Chairman Guimond called the meeting to order at 12:00 p.m.

NEW BUSINESS

a) Discuss Evaluation System for Ranking and Weighting Architect RFQ Submittals

Chairman Guimond discussed the proposal ranking sheet he distributed earlier. The document was described as a worksheet to be used by the members in evaluating and short-listing architectural firms.

b) Discuss Cancellation of December 22 Meeting

The Committee decided to cancel the December 22, 2010 Special Meeting due to the lack of business to conduct. The next meeting of the Building Committee would be January 5, 2011.

c) Other Items Of Relevance to the Committee

Chairman Guimond briefly discussed the information provided by Arcadis for construction manager-as-advisor. The discussion covered the negotiation of the proposed scope of work, need for the services and the process the Committee might follow to secure the services of such a firm.

Ms. Hagerty-Ross advised the Committee that the Board of Education updated the education specifications for the move at the last Board meeting. The update is specific to the shop and cold storage needs of the Board.

ADJOURNMENT

Ms. Hagerty-Ross moved, seconded by Mr. Gesualdi, to adjourn the meeting. The meeting was adjourned at 12:37 p.m.

Respectfully submitted

Karl F. Kilduff
Administrative Officer