

**TOWN OF DARIEN  
BOARD OF FINANCE  
REGULAR MEETING  
SEPTEMBER 15, 2015**

**ATTENDANCE:** Jon Zagrodzky, Acting Chair; Frank Huck, Dave Lopiano, James McLaughlin

**ABSENT:** Elizabeth Mao, Diane Maguire, Bruce Orr

**STAFF:** Kate Buch, Town Administrator

**OTHERS:** Edward Gentile, Director of Public Works.

**CALL TO ORDER.**

Mr. Zagrodzky, the Acting Chair, called the meeting to order at 7:33 p.m. A quorum was present.

Mr. Zagrodzky congratulated Ms. Buch on her recent appointment as Town Administrator.

**TRANSFER UNDER \$5,000.**

Mr. Edward Gentile, the Director of Public Works (DPW), came forward to speak about the transfer as outlined in the memo dated September 9, 2015.

Mr. Zagrodzky asked why the company did not give a projected cost. Mr. Gentile explained that without specifics, the company could not give an accurate estimate. There is a \$6,000 yearly licensing fee.

Mr. Lopiano then asked several detailed questions regarding the service, which Mr. Gentile answered.

Mr. McLaughlin asked what the limit was for bringing the matter to the Board of Finance. Ms. Buch said that it was \$3,000. Mr. McLaughlin wondered if that was the best threshold. He then spoke about DPW and said that during the 'shuffle', the Town was able to do some vertical cost analysis for DPW in terms of facilities management. This would be helpful in terms of compiling the data. Mr. Gentile agreed and said that he had been tracking the gas, electric and water uses in Town Hall and the Mather Center now. Maintenance has always been a key.

Mr. Huck asked if the \$6,000 yearly fee would be in the budget. Mr. Gentile confirmed that the fee would be included it in the budget.

Mr. Huck asked about the training. Mr. Gentile explained that the software engineer is teaching the staff online in real time.

Mr. Lopiano asked if it was possible to track items like the sports fields or the beaches. Mr. Gentile said that the sports fields and beaches were under Parks and Recreation. However, he said that if he created a street and entered the various catch basins, it could track when the basin was last pumped out or cleaned. If Parks and Recreation wanted to add the parks to the program, it probably could be done. The BOE maintenance is handled with "School Dude" maintenance program.

**\*\* MR. MCLAUGHLIN MOVED THE FOLLOWING TRANSFER**

**RESOLVED:**

**THAT THE FOLLOWING TRANSFER OF APPROPRIATIONS IS APPROVED BY THE BOARD OF FINANCE:**

<b>From:</b>			<b>To:</b>		
Acct. Num.	Acct. Name	Amount	Acct. Num.	Acct. Name	Amount
30448004-915906	Leroy West Garage Study	\$3,300	30447014-916015	Facility Management Program	\$3,300
	<b>TOTAL</b>	<b>\$3,300</b>		<b>TOTAL</b>	<b>\$3,300</b>

**\*\* MR. LOPIANO SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**FINANCE REPORT**

Ms. Buch pointed out that the Junior Sailing had been provided with a grant of \$4,500 for salaries and the Sailing School and the School reimburses the Town when the grant funding is issued.

Mr. Zagrodzky asked about closing out accounts. Ms. Buch said that a large number of accounts had been closed out. Mr. Zagrodzky asked about the Fire Equipment study. Ms. Buch said that equipment replacement study had been done and an updated schedule was created. She reviewed the details of changes.

**DISCUSS PROPOSED CONTRACT WITH AFSCME AND MAKE  
RECOMMENDATION ON SAME TO RTM**

Ms. Buch reminded everyone that the Board was not required to approve the contract, but simply to recommend the contract to the RTM. Mr. McLaughlin asked if there was ever

an increase that was less than 2%. Ms. Buch said that there had been in the past. She reviewed the percentages for longevity bonuses that were outlined in the September 9, 2015 memo with the Board. Discussion followed.

The discussion then moved to the health insurance requirements including the Cadillac tax.

**\*\* MR. LOPIANO MOVED TO FORWARD THE PROPOSED CONTRACT WITH AFSCME TO THE RTM FOR APPROVAL.**

**\*\* MR. HUCK SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

### **SPECIAL ASSIGNMENTS/COMMITTEE REPORTS**

#### **Approval of Minutes**

August 25, 2015

Mr. Zagrodzky said that there were a number of small technical corrections that needed to be made and he would revise the minutes for the next meeting.

#### **CHAIRMAN'S REPORT.**

There was no report due to Ms. Mao's absence.

#### **OTHER BUSINESS.**

Mr. McLaughlin said that he would like to reduce the number of summer meetings. Discussion followed about which meetings were required.

The discussion moved to the \$3,000 transfer threshold. Mr. McLaughlin asked if there was a compilation of the budget rules somewhere that could be referenced. Ms. Buch said that she would look into this.

#### **ADJOURNMENT.**

**\*\* MR. MCLAUGHLIN MOVED to adjourn.**

**\*\* MR. LOPIANO SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

S. L. Soltes  
Telesco Secretarial Services.

DRAFT