

**Agenda of
Darien Parks and Recreation Commission
Regular Meeting**

**Wednesday April 11, 2007
7:30 p.m., Room 119**

1. Approve Minutes of March 21, 2007
2. Reports:
 - a) Director
 - b) Assistant Director
 - c) Chairman
 - d) Subcommittees
3. Discussion and action on renovation/repairs to Pear Tree Bathhouse
4. Discussion on Budget Proposal 2007/2008
5. Discussion on D'Acunto Property; Woodland Park (carry over from Feb 07 meeting)
6. Election of Officers
7. Other Business (two-thirds vote)
8. Public Comments

NEXT MEETING: May 16, 2007 7:30 pm; Darien Town Hall, Room 119

Notes:

1. This meeting is public and subject to Robert's Rules of Order and the Rules of Procedure of the Parks and Recreation Commission.
2. Any elector of the Town may speak at this meeting, but only Commission members may vote.

PARKS AND RECREATION COMMISSION

April 11, 2007

Director's Report

Respectfully submitted: Susan M. Swiatek, Director

Administration:

1. Administration. Office at full staff, operations running smoothly.
2. Maintenance. Work on fields, although delayed due to weather, has resumed and all fields are under permit at this time.
3. Park Permits. Permits for spring and summer activities continue to be requested. DHS is utilizing our tennis courts, Town Hall Fields, and Holahan Field.
4. Recreation. Spring activities have begun. See Assistant Director's report for further information.

Project Status:

- a) Weed Beach Master Plan Project. Committee meetings continue. The full RTM voted to approve the \$255,000 for the project.
- b) Bathhouse Building Repairs. No change from October, 2006 report.
- c) Boat Ramp Lighting, Planting Plan Pear Tree Beach. Work on setting up electric service has begun. A bid for the project would most likely go out after July pending approval from the Board of Finance.
- d) Tilley Pond Park STEAP grant project. No change from February 2007 report.
- e) Town Hall Field Retaining Wall. Bids were let out and opened on March 12. No bids were received. Plans were handed to two small contractors to review the wall portion only. The Department will attempt to address the landscape section in-house. We are hopeful for a reduced price below the mandated bid amount so the project can move forward.
- f) Renovations to Bathhouse Ext – Pear Tree Beach. Purchase orders for the replacement doors, trellis, and roll down security windows have been issued.
- g) Tilley Pond Water Quality. Contact with the firm whom performed the water treatment has been made. We have asked the company to submit for DEP permit again for 2007.
- h) Concession Stand Inspections. As the weather warms, some interior painting will be performed, addressing peeling areas only. The paint was sited in the inspection reports from August 2006.
- i) McGuane Play Area Surface. It appears the replacement funding will be eliminated from the budget request for 2008. The Board of Finance would rather spend funds patching the damaged areas as needed.
- j) Park Encroachments. Of the four reported in March, one owner has complied with our request, another has reported compliance but an inspection has not been

performed at the time of this report. A third was rectified by our crew following storm damage; the fourth may be solved by a change in ownership. We are working with P&Z to solve the encroachments.

- k) Holahan Field Dugouts. Work began on the gift donation from Babe Ruth for the installation of dugouts on Holahan field. The water line and fiber optic line were pointed out to the builder and despite this, the water line was broken. Requests were made to Babe Ruth for changes due to the size of the dugout and the damage possibilities. It is unclear at this time how the project will progress.