

**TOWN OF DARIEN
PARKS AND RECREATION COMMISSION
SHORT LANE COMMITTEE
SPECIAL MEETING
FEBRUARY 4, 2015**

ATTENDANCE: Lorene Bora (Chair), Marc Ioli, Werner Domittner

The meeting was called to order at 7:34 p.m. The purpose of the meeting was to begin developing a timeline for the development of the Short Lane parcel and surrounding portions of Weed Beach Park

For the remainder of this fiscal year (FY '15 ending June 30, 2015) there are no funds in the budget for pre-development work. Working backward, the group agreed that if the committee is to be ready to make recommendations for capital expenditures to be included in the FY '17 budget, due December 2015- January 2016 that it is important that the RFP for pre-development work be issued as soon as possible. The group was not sure if the RFP can be sent as soon as the FY '16 budget is approved by the RTM (mid- May 2015) or whether we must wait until the actual beginning of the fiscal year. The group also needs to find out what the typical response period is for a RFP.

Kevin Webb joined the meeting at 8:03 p.m. The group selected the following dates for regular meetings. Additional meetings will be scheduled for the second half of 2015 once the committee has a better sense of the process.

March 10

March 31

April 21

May 5

June 2

July 7

Ms. Bora had available a copy of the 2006 Weed Beach Park Master Plan and the group reviewed it, with particular focus on the sections that detail the area of the park surrounding the Short Lane parcel.

At 8:35 p.m., Mary Flynn (Chair, Parks & Recreation Commission) and Jim Coghlan (Interim Director, Parks & Recreation Department) joined the meeting. The group recapped the discussion so far. Mr. Coghlan agreed to speak to Karl Kilduff regarding the timing of the RFP

and also to obtain a sample for the group. Ms. Flynn recommended that the committee hold a public input session as soon as possible, to help frame the committee's discussions. It was agreed that the March 10 meeting would be used for this purpose. Ms. Bora will make arrangements for a room and to have the meeting warned.

There being no further business, the meeting ended at 8:50 p.m.

Respectfully submitted,

Lorene Bora, Chair

Short Lane Committee