

# **Pedestrian Infrastructure Advisory Committee to the Darien, Connecticut, Board of Selectmen**

## **Draft Minutes**

Date: October 20, 2015

Place: YMCA Board of Directors Conference Room

Present: Terry Duffy, Ted Hawkins, Pat Morrissey, Holly Schulz-Amatruda, and Bert von Stuelpnagel.

Absent: Susanne Handler, Joanna Garrett, Beth Harmon, and Jennifer Morgan

This was the 15<sup>th</sup> regular meeting of the Pedestrian Infrastructure Advisory Committee (PIAC) since formation on June 30.

Vice Chair Pat Morrissey called the meeting to order at 7:35 pm.

Draft hotspot presentations were done by Bert (Darien Train Station) and Holly (Ox Ridge School and Springdale Train Station). Each presenter had recommendations on sidewalk maintenance, sidewalk extensions, new crosswalks, sidewalks and bike lanes plus associated signage and traffic control devices. These were positioned on maps with various indicators. Pictures were circulated which were taken by members as they walked their hotspots. Detail will be provided with our final consolidated submissions. Presentations at our meeting next week will cover Norton Heights Train Station.

The Committee spent some time discussing the process and format for our final report to the Selectmen which is due December 1<sup>st</sup> or in six weeks. It was agreed that we should schedule a longer meeting, perhaps up to 4 hours, to resolve the structure and priorities for our report. This could better be achieved in a longer meeting than can be accommodated during our weekly Tuesday evening meetings.

Each member is encouraged to begin summarizing their hotspot findings in a list format which could be an appendix to the report. The report should contain general recommendations, pictures, charts and graphs (preferably in a PowerPoint format) with our specific recommendations on the high value improvements that can be made to the town's pedestrian and bicycle infrastructure. In addition, it was recommended that the chart put together by Ted for the Royle hotspot provides an example of a simple, yet comprehensive and consistent means in which to summarize conditions. Importantly the report will also have our recommendations on how the town's process for dealing with these issues might be improved. The hotspot reports themselves contain far more data than could be contained in a final report, and while not unanimously agreed upon, it is contemplated that these annotated maps and observations would be published separately and provided directly to the Public Works Department and other interested parties for their use in the coming months.

The meeting adjourned at 9:13

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Respectfully submitted by Ted Hawkins, Clerk