

Planning, Zoning, and Housing Committee  
(PZ&H) of the Darien, Connecticut RTM

Draft Meeting Minutes

Date: March 7, 2011  
Place: Darien Town Hall, Room 119  
Present: Bacon, Bayne, Bishko, Conologue, Hawkins, Hennessy, Magida, Marston, Miller,  
Jones, Marston, Miller, Ness, Olvany, Sini, van der Kieft  
Absent: Cleary, Fead, Young  
Participating Guests: Jeremy Ginsberg, Bruce Orr

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This was a regular meeting of the Planning, Zoning and Housing Committee.

The meeting was called to order at approximately 7:30 pm. The meeting agenda was reviewed by John van der Kieft, PZ&H Committee Chairman.

Mr. Ginsberg, Director - Planning and Zoning Department, presented an overview of the proposed Planning & Zoning fee adjustments and increases, the first since April 2008. Mr. Ginsberg noted that the First Selectmen's office asked his department to review its fees related to the land use applications and attempt to better link P&Z staff time and expense incurred by the department with the amount/type of work that is being proposed by applicant. The fee structure changes and increases will be presented to the RTM for approval on March 21, 2011 at its regular meeting. Mr. Ginsberg then answered questions from the committee members and Mr. Orr, Finance & Budget Committee Chairperson.

Mr. Guimond made a motion for the Committee to approve the P&Z Department's fee changes as proposed. The motion was seconded and passed unanimously.

Mr. Ginsberg reviewed the proposed Planning & Zoning Department budget for the 2011-2012 fiscal year. He explained salary declines were being offset by an increase in outside counsel expenses. He then answered questions from Committee members and Mr. Orr.

Mr. Hawkins made a motion for the Committee to support the P&Z department budget as proposed. The motion was seconded and passed unanimously.

The minutes of January 18, 2011 were reviewed. Various committee members discussed the desire to include the names of participating guests at committee meetings and the vote counts. The Committee agreed to include this information in the January 18 special meeting minutes as well as future meeting minutes. The January 18, 2011 minutes were approved as amended.

The Chair discussed the preliminary agenda for the Board of Selectman's facilities transfer proposal as it pertained to the RTM and PZ&H Committee.

The meeting was adjourned at approximately 8:45 pm.

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Respectfully submitted by John Sini, Jr., Acting Clerk