

DRAFT pre-approval

Meeting of: Public Works Pedestrian Infrastructure Sub-Committee (PISC)
Meeting type: Special Meeting
Date: Thursday, June 11, 2015
Location: Darien Town Hall Room 213
Members attending: Frank Adelman (Chair), David Young, Brad Pattelli
Members absent: Jennifer Hite, Katie Keith
Others attending: RTM member Holly Schulz-Amatruda; PIAC volunteers Catherine Josef, Susanne Handler & Louise Foerster; and Mr. Todd Meck (spouse of Ms. Handler)
Media / public access: The meeting was not recorded or televised.

Published Agenda:

- Call to order
- Review & approval of minutes from meetings of May 14 & May 26
- Review of volunteers to serve on Pedestrian Infrastructure Advisory Committee (PIAC); selection of a slate to recommend to Board of Selectmen
- Discussion of next steps in process of establishing PIAC
- Adjournment

A handout with relevant information was distributed; it has been posted separately on the Town's web site.

The meeting was called to order at 7:35 pm. Frank introduced the members of the sub-committee and reviewed the agenda. The attendees introduced themselves.

The minutes of the May 14 & May 26 meetings of the PISC were presented and discussed briefly. No objections or alterations were indicated. Brad motioned to approve the minutes, David seconded. Minutes were approved unanimously.

The sub-committee reviewed the relevant documents governing the PIAC, including:

- May 4 resolution by Board of Selectmen establishing PIAC
- June 1 amendment by the BoS of the May 4 resolution
- Previously-agreed qualifications for PIAC membership

The sub-committee proceeded to consider the list of 12 volunteers who have stepped forward to serve on the PIAC. Frank indicated that he had spoken and/or corresponded with all of the PIAC volunteers. He provided a brief description of each of the volunteers' qualifications. Those present in the meeting spoke to their own qualifications. They also generally reiterated their interest in the topic of pedestrian infrastructure and their support for the PIAC's mission.

The sub-committee members evaluated the volunteers to construct a slate of 7 to propose to the Board of Selectmen. The sub-committee discussed each individual's interest, their respective qualifications and potential contributions, and issues of balancing geographical diversity and diversity of interests across the slate. The sub-committee agreed that the group of volunteers was particularly strong and expressed their gratitude to the volunteers individually and collectively for stepping forward.

It was noted that the sub-committee's recommendation is not binding on the Board of Selectmen. We will present our recommended slate, but the BoS is free to accept, reject or modify that recommendation.

After discussion, on a motion by David and seconded by Brad, the sub-committee resolved unanimously:

1. To recommend a slate of 7 proposed PIAC members to the Board of Selectmen composed of:

Ted Hawkins	District 6	RTM Member, PZ&H Committee
Terry Duffy	District 5	RTM Member, F&B Committee
Holly Schulz-Amatruda	District 3	RTM Member, PH&S Committee
Bert von Stuelpnagel	District 1	RTM Member, TGS&A Committee
Beth Harmon	District 6	Non-RTM Member
Jennifer Morgan	District 4	Non-RTM Member
Susanne Handler	District 2	Non-RTM Member

2. To recommend that the BoS consider expanding the PIAC to 9 members, in light of the wealth of talent available and the ambitious mandate that the Selectmen have proposed. If they do expand the PIAC to 9 members, we recommended adding the following volunteers:

Pat Morrissey	District 3	Non-RTM Member
Joanna Garrett	District 6	Non-RTM Member

The sub-committee noted that both proposed slates (7-member or 9-member) include significant RTM representation as requested by the Board of Selectmen, including representation from 2 of the First Selectmen's 3 highest-priority RTM Committees. The slates also feature representation from all of Darien's voting districts and are compliant with the state's rules on minority representation of political parties.

The sub-committee then outlined next steps to be taken, including:

- Frank to e-mail all volunteers to update them on the outcome of tonight's meeting
- Frank to speak to Board of Selectmen on Mon., June 15 to recommend slate
- Joint meeting between this sub-committee and the PIAC to transition responsibilities and share knowledge as soon as possible

The subcommittee thanked Frank for all his hard work.

Brad made a motion to adjoin, David Young seconded and the meeting was adjourned at 8:42 pm.

Respectfully submitted,
David Young & Frank Adelman
June 23, 2015