

**MINUTES  
TOWN OF DARIEN  
REPRESENTATIVE TOWN MEETING  
TOWN GOVERNMENT STRUCTURE AND ADMINISTRATION COMMITTEE  
FEBRUARY 8, 2010**

**Attendees:** Jack T. Whitehead (Chairman), Debra McGarry Ritchie, Bohdana Puzyk, Sarah Seelye, Thomas W. Moore, Flora Smith, Diane M. Nizolek, Eugene F. Coyle, Holly Kelly, Frank B. Kemp

**Absent:** Spencer McIlmurray, Samuel B. Schoomaker III, Joi Reiner Gallo

**Call to order:** The meeting was called to order at 7:30 p.m. with a motion for D. Ritchie to be appointed temporary secretary to record minutes for this meeting. With 10 of 13 members present there is a quorum.

**Agenda:** The agenda as filed with the Town Clerk on February 4, 2010 was approved by unanimous consent.

**1. Approval of Minutes:** D. Nizolek made a motion to approve the minutes from the meeting dated January 11, 2010 and was seconded by H. Kelly. Minutes were unanimously approved. A motion was made to amend the minutes from the January 25, 2010 meeting to read "January 25, 2010" rather than January 25, 2009. D. Nizolek made a motion to approve the minutes from the January 25, 2010 meeting with said change. The motion was seconded by F. Smith, and approved by unanimous consent.

Chairman Whitehead made an announcement that we should not contact Town Counsel without first consulting with the Chairman of TGS&A per the Rules Committee. Each subcommittee was granted 15 minutes to present updates and have discussion. There were no votes taken on any pending items.

**2. Reports of Sub Committees to TGS&A**

**A. Fees - sub committee chairperson Sarah Seelye**

The subcommittee is in the process of removing hard coded fees from the Code of Ordinances. Wayne Fox, Town Counsel is assisting in the process. Fees will now appear in an appendix or schedule. All town department heads have been consulted and have approved this modification. This is simply a housekeeping matter. The outdated ordinances will be tackled at a later date.

**B. Tax Abatement Discussion - Holly Kelly as acting subcommittee chair in Sam Schoomaker's absence**

RTM's Finance and Budget Committee has proposed with an amendment to the Tax Abatement Ordinance for Low and Moderate Income Housing that The Board of Finance have an advisory role only. There has been discussion of the possibility of the Board of Finance having approval authority on tax abatements, but no such amendment has been put forth.

**C. Health Ordinance sub committee chairperson Bohdana Puzyk**

The Board of Selectman has approved the amendments to the Health Ordinances. The subcommittee has some questions that are being addressed. Additionally some fine dollar amounts appear in the ordinance, but should have been removed.

**D. Open Space Legislation sub committee chairperson Joi Gallo (absent)**

**E. Ethics subcommittee chairperson Thomas Moore** There is no update, but will have one prepared for the March 1, 2010 meeting

**Adjournment:** With no additional business, meeting was adjourned at 8:40 pm by unanimous consent

Recorded by Debra McGarry Ritchie