

MINUTES
Housing Authority of the Town of Darien
Tuesday, February 24, 2015

The Regular Meeting of the Commissioners of the Housing Authority of the Town of Darien was called to order at 6:30 p.m. on Tuesday, February 24, 2015 in the Community Room at The Heights, 24 Allen O'Neill Drive, Darien, CT.

Present were Commissioners: Jan Raymond, Joe Warren, and Lorraine Golino. Also present were Acting Property Manager, Jane Matthews, and Co-Developer Todd McClutchy. Absent was Commissioner, Peter Bigelow.

AON Association: No report

OTHH Resident Association: Arden Broecking announced her resignation as President of the OTHH Resident Associates. She invites all to join the meeting of OTHH Association on Thursday, March 26 to discuss the Redevelopment of OTHH. Arden expresses a concern for the trees on the property of OTHH after they were pruned. The Resident Participation Plan (RPP) is accepted and signed by Arden Broecking, Todd McClutchy, and Jan Raymond. Due to the problem of black ice, there was a request for additional salt buckets for resident use.

Minutes: Without objection, the Minutes from January 29, 2015 were accepted.

Paid Bills Reports – A new format of the Paid Bills has been provided by Kathy Wallace, from Imagineers with collaboration from our Treasurer, Peter Bigelow for the DHA operating account. The transition of the work from the Darien office to Imagineers will allow continuity. Joe Warren moves that the Paid Bills be accepted, and is second by Lorraine Golino.

Property Manager Report: **OTHH** – There are no vacancies. All units are leased.

Heights – There is currently one vacant unit, 18C, but will be leased as of March 2, 2015. The Heights will then be 100% leased.

216-218 West Ave. – Todd McClutchy reports that the money granted for the renovation of these properties is in legal at the State level. It will take one to two weeks to release the funds. Todd suggests that the review of the scope of work can begin, i.e. contractor, insurance, any title issues, in order to expedite once funds are released. Todd will review items that are required and email Jan Raymond and Ed Schmidt the items that need to be targeted.

OTHH Redevelopment Update: Informal meetings were held between Jan Raymond, Jayme Stevenson, First Selectman, Todd McClutchy, and Jeremy Ginsberg, Director of P&Z to discuss the redevelopment. Todd reports that a list of concerns will be provided by P&Z. Peter Bigelow, who is in California, has requested to be conferenced in on this discussion. On March 10, we will present an existing concept plan to P&Z and they will guide and provide adjustments to assure acceptance. The technology side of plan will be provided by Todd. DHA is concerned with the facility which is in need of accommodations for the elderly, i.e. elevators, along with providing additional units to address the need of senior housing. Joe Warren wants to clarify that Darien Housing Authority is responsible for the decisions regarding the redevelopment of this property. The Co-Developers responsibility is to abide by the accepted plan and aid with the presentation. The Darien Housing Authority is responsible to be the needs and concerns of the tenants and the neighbors. The redevelopment of OTHH is only in the planning stages.

New Business: No

Old Business: No

The Public Session was adjourned by a motion from Joe Warren, and Commissioners entered into Executive Session. With no business to be conducted after Executive Session, the public meeting was adjourned at 7:45 p.m.