

MINUTES
Housing Authority of the Town of Darien
May 31, 2011 – 7:30 p.m.

A Special Meeting of the Commissioners of the Housing Authority of the Town of Darien was called to order at 7:30 p.m. on Tuesday, May 31, 2011 in Room B-1 of the Darien Town Hall, 2 Renshaw Road, Darien, CT.

Present were: Commissioners Cynthia Ashburne, Joe Warren, Jan Raymond, Kass Bruno; Executive Director, Kathryn Molgano.

Minutes from the Meetings of April 26, 2011 (6:30 p.m.) and April 26, 2011 (7:00 p.m.) were approved without objection.

Paid Bills Reports for MR36 and E187 for May 2011 were approved on a motion by Joe Warren.

Executive Director's Report: Kathryn Molgano reported the following:
2011/2012 Management Plans for Allen-O'Neill Homes and Old Town Hall Houses were approved by CHFA on May 25, 2011. Approval of the Management Plans includes CHFA's approval of DHA's \$35 Base Rent Increase Proposal for both projects. 30-day notice of the Base Rent Increase (which goes into effect on July 1, 2011) was mailed to all residents on May 31, 2011.

ARRA Weatherization Program: The Darien Housing Authority (Old Town Hall Houses) has been approved to participate in the State of Connecticut Department of Social Services ARRA Weatherization Program. The program is administered through Action for Bridgeport Community Development (ABCD, Inc.) and will provide energy saving services that may include installation of new heat pumps for all units at OTHH. An energy audit of all units at OTHH was conducted on May 11th by a team of auditors from ABCD, Inc. A follow up meeting in which ABCD will present its findings and proposal to DHA will be scheduled in the coming weeks.

OTHH Capital Needs Assessment: Contained in the updated Capital Needs Assessment for Old Town Hall Houses were recommendations for the reclamation of the 25,000 square foot asphalt parking lot to include an assessment of the drainage conditions of the site. Joe Warren will assist in gathering information to proceed with this matter.

OTHH Vacancy: A second floor one bedroom unit at OTHH has become vacant. Commissioners expressed that DHA should proceed with renovations to the unit.

Allen-O'Neill Association: No report

Senior Resident Association: No report

The meeting was adjourned to Executive Session to discuss resident matters at 7:50 p.m. on a motion by Joe Warren.

Respectfully submitted,

Kathryn Y. Molgano
Executive Director

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