

**TOWN OF DARIEN
PARKING AUTHORITY
SPECIAL MEETING
OCTOBER 4, 2016**

ATTENDANCE: First Selectman Jayme Stevenson; Robert Richards, Susan Marks, Marc Thorne, Charles Koons

STAFF: Kate Clarke Buch, Town Administrator

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:40 p.m.

PUBLIC COMMENT

Jim Cameron, Chairman of the Parking Advisory Commission, spoke to remind the Parking Authority of some of the recommendations of the Committee. Their recommendations included: increase daily parking rates and annual permit fees; allow day parking in permit lots after 10 am; sell more permits until saturation or tipping point; use revenue to increase visible station improvement.

NEW BUSINESS

Discuss and Take Action on Proposed Changes to Parking Regulations

The Authority discussed offering discounted rates for daily parkers who pay for multiple days up front. Ms. Buch informed the board that we could do both monthly and weekly discount rates, however there were challenges to doing so. We could only offer a monthly rate, not weekly, to parkers who pay by mobile application. We may be able to offer a weekly rate to parkers who pay at the pay station, but will not be able to offer a monthly rate at the pay stations. Considering the habits of our daily parkers, approximately 75% pay with the mobile application. Mr. Koons shared research that he had done regarding monthly parkers and their typical usage. A monthly fee of \$65 equates to \$3.10 per day for the average monthly parker, but it would be revenue neutral to the Town.

The Authority discussed the rates and the last time they had been increased. They also discussed the capital projects that were anticipated, which require additional funding beyond what is possible with the current fee levels.

The Authority discussed what time of day the permit lots should be opened to daily parkers. They also discussed opening Squab Lane to daily parking at a certain time.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Approval of Special Meeting Minutes for September 19, 2016. It was noted that date of the meeting was missing from the header.

- ** MRS. MARKS MOVED TO APPROVE THE SPECIAL MEETING MINUTES FOR SEPTEMBER 19, 2016 AS AMENDED**
- ** MR. THORNE SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

- ** MR. RICHARDS MOVED TO ADJOURN THE MEETING.**
- ** MS. MARKS SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:42 p. m.

Respectfully submitted,

Tom Blaney
Telesco Secretarial Services