

Draft to be Approved
Parking Authority
January 12, 2015

**MINUTES
TOWN OF DARIEN
PARKING AUTHORITY
SPECIAL MEETING**

January 12, 2015

A special meeting of the Parking Authority was held on Monday, January 12, 2015. In attendance were First Selectman Stevenson, Selectmen Hall, Marks, Nielsen and Tierney. Also in attendance was Town Administrator Karl Kilduff.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:37 p.m.

PUBLIC COMMENT

No public comment was offered.

NEW BUSINESS

a) Discuss and Take Action on Selection of Parking Study Consultant

Mr. Kilduff reported that the Parking Advisory Committee completed its review of the two proposals received by the Town to perform a study of downtown parking in Darien. The Committee reviewed the RFP responses, interviewed both firms and deliberated at length over the team responses. Teams were also asked to provide pricing to expand the scope of work to review commuter rail parking in addition to parking for downtown patrons.

The Committee recommended awarding the contract to a consulting team headed by the firm of Nelson/Nygaard as the most responsive firm to the needs of the town.

The Authority members thanked the Committee for its work and discussed the path forward to acquire necessary information for construction of a garage. The Authority also questioned the length of time to complete the study. It was reported that the study phase would take 14 weeks.

Mr. Hall moved, seconded by Mr. Tierney, to award the parking study to the firm of Nelson/Nygaard. The motion passed 5-0.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Mr. Hall moved, seconded by Mr. Nielsen, to approve the Parking Authority Special Meeting minutes of December 15, 2014. The motion passed in a 5-0 vote.

ADJOURNMENT

The Parking Authority adjourned the meeting at 7:53 p.m.

Respectfully submitted
Karl F. Kilduff
Town Administrator