

**MINUTES
TOWN OF DARIEN
PARKING AUTHORITY
SPECIAL MEETING**

June 29, 2015

A special meeting of the Parking Authority was held on Monday, June 29, 2015. In attendance were First Selectman Stevenson, Selectmen Hall, Marks, Nielsen and Tierney. Also in attendance was Town Administrator Karl Kilduff.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 8:09 p.m.

PUBLIC COMMENT

No public comment was offered.

NEW BUSINESS

a) Discuss and Provide Comment to the Planning & Zoning Commission regarding Parking for a Development Application at 972 Boston Post Road

First Selectman Stevenson questioned the number of old parking spaces used by the prior tenant compared to the new tenant. Mr. Kilduff reported that parking permits for tenants is handled by the landlord for the tenant and that in this case, the landlord holds 25 parking permits in the vicinity.

The Authority discussed the hours of operation for the business after peak parking demand and the number of potential employees and users of the service.

It was the consensus of the Authority that the proposed application was not an intense use and appropriate to the location. The hours of operation and number of parkers were not viewed as having an adverse impact. The Authority encourages the use of mass transit for employees commuting to the new business.

PUBLIC COMMENT

Ms. Marks asked for an update on the sale of permits for Leroy West. Mr. Kilduff reported that 80 letters of invitation were issued for new sales in the lot. Only 60% responded expressing an interest in getting a permit. The balance did not respond, did not need the permit or were parking elsewhere. A new batch of sales letters would be issued on July 1 for the remaining spaces to be sold.

Mr. Kilduff also reported on the use of the Mechanic Street lot and the heavy use of the lot following the changes to the Grove St and Leroy West lots. Daily parkers have filled the lot and have displaced permit holders. He presented a proposal to re-establish 18 permit-only parking spaces and then convert 3-hour parking spaces in the front of the lot to daily parking. Observing the lot and its utilization suggests that 24 hourly spaces are regularly left unused. The Authority could create 18 daily spaces or

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23 based on the configuration of the lot. Ms. Marks moved, second by Mr. Tierney, to re-establish 18 permit-only parking spaces in the Mechanic Street lot and eliminate 23 3-hour parking spaces to be converted to daily commuter parking. The motion passed in a 5-0 vote.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Mr. Nielsen moved, seconded by Mr. Hall, to approve the Parking Authority Special Meeting minutes of March 9, 2015. The motion passed in a 5-0 vote.

ADJOURNMENT

The Parking Authority adjourned the meeting at 8:35 p.m.

Respectfully submitted

Karl F. Kilduff

Town Administrator