

**MINUTES  
TOWN OF DARIEN  
PARKING AUTHORITY  
SPECIAL MEETING**

**December 1, 2014**

A special meeting of the Parking Authority was held on Monday, December 1, 2014. In attendance were First Selectman Stevenson, Selectmen Hall, Marks, Nielsen and Tierney. Also in attendance was Town Administrator Karl Kilduff.

**CALL TO ORDER**

First Selectman Stevenson called the meeting to order at 7:47 p.m.

**PUBLIC COMMENT**

No public comment was offered.

**NEW BUSINESS**

**a) Discuss Regulation Change for Wait List Maintenance Fee**

Mr. Kilduff described a draft regulation which responded to the request to implement a wait list maintenance fee of \$10 per year. First Selectman Stevenson questioned the length of time an individual would have to make the annual payment. Mr. Hall suggested a specific notice period. The Authority members held a general discussion on the timing of the notice and payment.

Debate ended with a consensus to provide a 30-day notice period to those on the wait list, payment due on February 1 each year and notice provided by January 1 each year.

**b) Discuss and Take Action to Schedule a Public Hearing**

The Authority discussed the timing of a public hearing for the proposed regulatory change creating a wait list maintenance fee. The Authority members agreed to hold the public hearing on Monday, December 15, 2014 at 8:00 p.m.

The Authority discussed other concepts to receive public input on which could be addressed at the same public hearing. It was agreed that the public hearing would also cover the conversion of Grove Street parking to downtown patron use from commuter permits, conversion of daily spaces at the Leroy West lot to annual permit spaces, and allowing daily parkers to use available permit spaces after 10:00 a.m.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

Mr. Hall moved, seconded by Ms. Marks, to approve the Parking Authority Special Meeting minutes of November 17, 2014. The motion passed in a 5-0 vote.

**ADJOURNMENT**

The Parking Authority adjourned the meeting at 8:22 p.m.

Draft to be Approved  
Parking Authority  
December 1, 2014

Respectfully submitted  
Karl F. Kilduff  
Town Administrator