

**TOWN OF DARIEN  
ARPA FUNDS ADVISORY COMMITTEE  
SPECIAL MEETING**

**TUESDAY, DECEMBER 14, 2021**

**MINUTES**

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**ATTENDANCE:** Monica McNally, Jon Zagrodzky, Dan Bumgardner, Frank Huck, Martha Banks, Bill Jensen, Kevin Cunningham

**STAFF:** Town Administrator Kate Buch, Finance Director Jenn Charneski, Public Works Director Ed Gentile, Health Director David Knauf, Emergency Management Director Marc McEwan

**1. CALL TO ORDER**

Ms. McNally called the meeting to order at 1:03 pm

**2. OVERVIEW OF ARPA GRANT FUND ACT**

Ms. McNally and Ms. Buch provided an overview of the act. Ms. McNally shared information on services CCM can provide to assist with the committee's work.

Mr. Zagrodzky agreed to serve as Chairman.

**2. DISCUSSION OF PRELIMINARY FUNDING CONSIDERATIONS**

Mr. Zagrodzky laid out his thoughts on how to proceed with smaller working groups.

Ms. Buch shared some thoughts on possible uses that the board should consider.

**4. ACTION TIMELINE**

The Committee discussed a timeline for bringing an appropriation request forward to the Board of Selectmen, Board of Finance and RTM.

**5. DISCUSS AND TAKE ACTION ON MEETING SCHEDULE**

The Committee discussed potential schedules. The next meeting will be held virtually on January 4, 2021 at 1 pm. A draft calendar will be distributed.

**6. ADJOURNMENT**

**MOTION** by Ms. Banks to adjourn at 1:31, Seconded by Mr. Huck, passed unanimously.