

Town of Darien  
Building Department  
Performance Measures

Teamwork, Integrity, Service

Objective: The purpose of this year's  
Performance Measures will be to show  
the activities of your Building  
Department

# Building Department Activities Include issuing permits for:

- New Homes
- Additions and alterations
- Detached Garages
- Kitchen remodels
- Bath Remodels
- Attic & Basement alterations
- Deck & elevated patios
- House lifting/Remodels
- Commercial Buildings
- Tenant fit ups
- Gas Line Installs
- Generators
- L.P. Tanks
- Lawn Sprinkler Systems
- **Furnace/Boiler Replacements**
- **Chimney Liners**
- **HVAC Systems, New & Replacements**
- **Electrical Installations**
- **Plumbing Installations**
- **Demo permits**
- **Signs**
- **Tents**
- **Fairs**
- **Sprinkler Systems for Commercial Buildings**
- **Roofing**
- **Sheds**

# The Building Department Staff Includes:

- Head Building Official
- Assistant Building Official
- Two Part-time Building Officials
  - Office Administrator
  - Secretary

# Requirements

- Building Officials perform both commercial and residential plan reviews and field inspections to ensure compliance with all State of Connecticut adopted Building Codes.
  - 2003 International Building Code
  - 2003 International Residential Code
  - 2003 International Existing Building Code
  - 2003 International Mechanical Code
  - 2003 International Plumbing Code
  - 2009 Energy Conservation Code
  - 2003 International ICC/ANSI A117.1 Accessible Code
  - 2005 National Electrical Code (NFPA-70)

Along with the 2005 and 2009 Connecticut Supplements to the above codes

These codes are slated to be updated this year.

# Accessibility



# Accessibility

The Building Department helps with navigating and enforcement of commercial buildings accessibility requirements. (One and Two Family are exempt.)

Codes that effect accessibility are:

- ICC/ANSI A117.1-2003
- International Building Code-2003
- 2005 Connecticut Supplement
- 2009 Connecticut Supplement
  
- If technically unfeasible, the Building Department will aid the applicant in applying for a state exemption.

# State Modifications

The Building Official also aids permit applicants in obtaining State modifications to the other building codes when existing conditions make it technically unfeasible to comply or if design or new products meet the intent of the code.

# Office Staff Activities

The Office Administrator along with the Department Secretary process & maintain files for all permits & plans. Their duties include:

- Issuing building and mechanical permits
- Assisting the public in title searches
- Locating surveys for properties
- Scheduling inspections
- Answering questions about the permit process
- Issuing Certificates of Occupancy and Compliance
- Preparing 6 year letters for open permits
- Transferring plans to digital format
- Gathering data for reporting
- Depositing all receipts
- Maintaining the accounts payable for department
- Ordering supplies and keeping equipment up to date and serviced

# Tracking FY-13

Actual Performance Numbers for FY 13													
	Permits												
	Building Permits	Demo	Pool	Electric Permits	Generator	Plumbing Permits	HVAC Permits	Fair Permits	C of O	C of C	Inspections	Construction Value	Construction Fees
2012 July	57	3	2	59	10	31	96	0	26	10	205	6,496,000	70,464
2012 August	90	11	5	79	8	42	92	0	14	8	228	17,495,000	179,920
2012 September	50	6	0	59	4	20	63	0	20	6	226	9,460,000	97,450
2012 October	49	8	0	77	16	27	67	2	13	8	274	7,140,000	77,290
2012 November	88	4	3	85	17	32	63	0	23	5	215	13,207,000	109,490
2012 December	60	2	1	85	20	33	108	0	20	13	274	8,225,000	83,180
2013 January	44	6	1	77	22	21	79	0	10	19	276	9,104,000	92,300
2013 February	37	3	0	70	16	28	82	0	70	86	272	3,690,000	36,060
2013 March	57	3	3	72	14	20	70	0	5	21	268	9,526,000	93,550
2013 April	72	8	2	116	28	35	116	0	33	42	436	7,772,000	83,010
2013 May	112	11	10	87	18	41	96	3	33	27	424	24,851,000	256,030
2013 June	90	10	1	80	13	24	99	0	23	34	337	12,334,000	82,930
<b>TOTAL:</b>	<b>806</b>	<b>75</b>	<b>28</b>	<b>946</b>	<b>186</b>	<b>354</b>	<b>1031</b>	<b>5</b>	<b>290</b>	<b>279</b>	<b>3435</b>	<b>129,300,000</b>	<b>1,261,674</b>

# Tracking Year to Year

## FY-13 reflects 48%↑ over FY-12

Performance Measures for FY 2013						
	FY13	FY12	FY11	FY10	FY09	
Construction Value	129,300,000	87,084,000	81,772,000	87,759,475	98,047,000	
Building Permits	806	656	700	619	555	
Electric Permits	946	879	724	579	554	
Plumbing Permits	354	443	331	248	289	
HVAC Permits	1100	833	709	543	535	
Fair Permits	5	4	3	5	5	
Certificates of Occupancy	290	277	197	220	356	
Certificates of Compliance	279	188	153	257	290	
Inspections	3435	3123	2859		2692	
Demolition Permits	75					
Pool Permits	28					
Generator Permits	186					
Fees Collected	\$ 1,261,674	\$ 678,148	\$ 851,978	\$ 912,694	\$ 845,185	

# Counter Service Tracking

Walk in Counter Service Requests						
	Searches	Mech. Permit	Surveys	Questions	Bldg. Permits	Inspector Questions
2012 July						
2012 August						
2012 September						
2012 October						
2012 November						
2012 December						
2013 January	42	185	19	25	52	27
2013 February	113	177	37	25	78	104
2013 March	155	198	20	20	66	75
2013 April	163	267	46	64	105	174
2013 May	146	224	60	80	200	250
2013 June	170	260	55	85	92	103
TOTAL:	789	1311	237	299	593	733

# Inspections Tracking Snapshot

- 2012

- July 205

- Aug 228

- Sept 226

- Oct 274

- Nov 215

- Dec 274

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- Total 1,422

- 2013

- July 399

- Aug 362

- Sept 401

- Oct 440

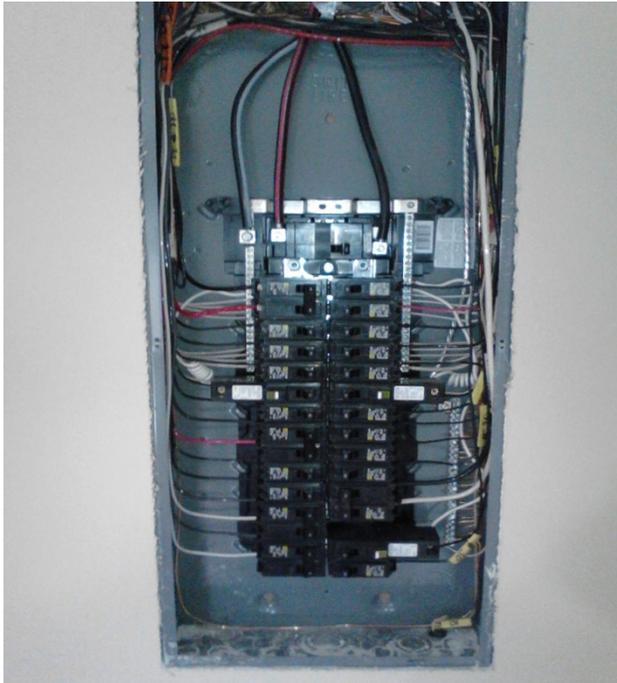
- Nov 348

- Dec 327

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- Total 2,277 =  
60% increase

Some of what we inspect



Allen O'Neill

From Start

