



**TOWN OF DARIEN  
HHR BUILDING COMMITTEE  
SPECIAL MEETING  
WEDNESDAY MARCH 23, 2023  
**TO BE HELD VIRTUALLY**  
6:00 PM**

**Agenda**

1. Approval of Meeting Minutes from meeting on March 1, 2023
2. Public Comment\*
3. Chair's Report
4. Discussion and possible action in retaining commissioning agent — Kevin Munrett, Paul Harding, and Jameson Riley
5. Discussion and possible action on updated cost estimates and add/alternate list — KG&D, O&G/APC
6. Discussion and possible action on construction drawings
7. Upcoming important dates
  - March 22 – HHRBC Meeting to Approve Phase 2 Bid Documents and Cost Estimate for all Three School Projects (similar to process for approving the Phase 1 bid documents)
  - March 28 – BOE Meeting to Approve Phase 2 Bid Documents and Cost Estimate for all Three School Projects (similar to process for approving the Phase 1 bid documents)
  - March 28 – Hindley ES Phase 2 PCR Meeting with OSCG&R
  - March 29 – Royle ES Phase 2 PCR Meeting with OSCG&R
  - March 30 – Phase 1 Bids Due Date for all three school projects.
  - April 5 – HHRBC Meeting to Approve Phase 1 Trade Contractor for all Three School Projects.
  - April 12 – Holmes ES Phase 2 PCR Meeting with OSCG&R
  - April 28 – Anticipated Start of Bidding Hindley & Royle (contingent upon the receipt of Approval to Bid Letters from OSCG&R)
  - May 5 – Anticipated Start of Bidding Holmes (contingent upon the receipt of Approval to Bid Letter from OSCG&R)
  - June 16 – Budget Status Meeting with OSCG&R (to discuss cost overage(s) if the bids come in OVER budget)

- June 21 – Anticipated HHRBC Meeting to Approve Phase 2 CRITICAL Trade Contracts for all Three School Projects
- June 22 – Issue Limited Notice to Proceed Letters to Phase 2 CRITICAL Trade Contractors for all Three School Projects – THIS IS THE START OF CONSTRUCTION
- July 13 – START WORKING ONSITE, all three schools
- August 9 – HHRBC Meeting to approve GMP (Guaranteed Maximum Price)
- August 10 – Issue Limited Notice to Proceed Letters to Remaining Phase 2 Trade Contractors for all Three School Projects

8. Adjourn

### **HHRBC Meeting**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/284358277>

You can also dial in using your phone.

Access Code: 284-358-277

United States: +1 (571) 317-3122

- One-touch: tel:+15713173122,,284358277#

\*Public comment is limited to two minutes