

*Minutes for the*  
**Board of Finance Regular Meeting**

October 17, 2023

Darien Town Hall - Room 206 at 7:30 PM

**CALL TO ORDER**

Chairman Palen called the meeting to order at 7:30 p.m. A quorum was present.

**PUBLIC COMMENT\***

There was no public comment.

**Motion:** To adjust the agenda to move item 8 to be the first item on the agenda.

Motion made by Mr. Wolcott, Seconded by Mr. Martin.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

1. Discuss and Take Action on Request to Recommend Approval of Contract with AFSCME Local 1303-292 (Public Works Employees' Union)

Ms. Buch presented the item.

**Motion:** To recommend the RTM support and adopt the new contract.

Motion made by Mr. Bumgardner, Seconded by Mr. Wolcott.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

**Motion:** To adjust the agenda to move item 4 to be the next item on the agenda.

Motion made by Mr. Martin, Seconded by Mr. Wolcott.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

2. Hear Presentation Regarding the Adoption of a Local Ordinance Allowing the Assessor to Waive, with Good Cause, Certain Penalties

Mr. Homicki presented the item.

**Motion:** To recommend the RTM approve the proposed ordinance.

Motion made by Mr. Martin, Seconded by Mr. Hendrickson.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

## TRANSFERS

3. Discuss and Take Action on a Request to Transfer \$26,667 to Parks & Recreation Professional Services

Ms. Charneski presented the item.

**Motion:** To approve the transfer of \$26,667 to from the Board of Finance Contingency to the Professional Services account within the Parks & Recreation budget.

Motion made by Mr. Martin, Seconded by Mr. Bumgardner.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

4. Discuss and Take Action on a Request to Transfer \$155,778 to Various Salary Accounts

Ms. Charneski presented the item.

**Motion** To approve the transfer of \$155,778 to various salary accounts, as presented.

Motion made by Mr. Bumgardner, Seconded by Mr. Wolcott.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

5. Discuss and Take Action on a Request to Approve Transfers within the ARPA Fund

Chairman Palen presented the item.

**Motion:** To approve the transfer \$1,045,500 from ARPA Contingency to the five projects, as presented.

Motion made by Mr. Bumgardner, Seconded by Mr. Wolcott.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

## DISCUSSION ITEMS

6. Discuss and Take Action on an Appropriation for the PD Women's Locker Room

This item was removed from the agenda.

7. Discuss and Take Action on the Proposed 2024 Meeting Calendar

Ms. Charneski presented the item. She shared a suggestion from Ms. Carter that the January 9, 2024 meeting be moved to January 16, 2024. Chairman Palen recommended that the March Regular Meeting be moved to March 12, 2024 following the public hearing on the budget.

**Motion:** To approve the Board of Finance 2024 calendar, as amended.

Motion made by Mr. Bumgardner, Seconded by Mr. Wolcott.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

8. Discuss FY2025 Budget Assignments and File Format

Ms. Charneski presented the item.

Chairman Palen said he will circulate information about budget assignments. The Board discussed the format of the master budget spreadsheet that will be used in conjunction with OpenGov. Ms. Charneski will work with Chairman Palen and Ms. Carter to finalize the format.

**FINANCIAL REPORT**

9. Financial Report through September 30, 2023

Ms. Charneski presented a summary of FY2024 activity through September.

**APPROVAL OF MINUTES**

10. Review and Approve Minutes of the September 19, 2023 Regular Meeting

It was determined that Mr. Martin, not Mr. Hendrickson was absent. Mr. Bumgardner identified typographical errors on page 3.

**Motion** to approve the minutes of the September 19, 2023 Regular Meeting, as amended.

Motion made by Mr. Bumgardner, Seconded by Mr. Martin.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

**SPECIAL ASSIGNMENTS / COMMITTEE REPORTS**

Mr. Martin presented an update on the Hindley, Holmes and Royle school renovation projects.

Mr. Wolcott presented a recap of the Public Works union contract negotiations and provided an update on the annual audit.

Chairman Palen presented an update on the BOE Administrators union negotiations and the Great Island Advisory Committee.

Mr. Bumgardner presented an update on the Ox Ridge school renovation project.

Mr. Hendrickson presented an update on the Town and Police Pension Committees.

**CHAIRMAN'S REPORT**

There was no Chairman's report.

**NEW BUSINESS**

There was no new business.

## **ADJOURNMENT**

**Motion** to adjourn at 9:20 p.m.

Motion made by Mr. Wolcott, Seconded by Mr. Martin.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Wolcott

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