

Minutes for the
BOF Special Meeting

February 13, 2023

Darien Town Hall - Room 206 at 7:30 PM

ATTENDANCE: James Palen, Chairman; Dan Bumgardner, Robert Cardone, Taylor Carter, Paul Hendrickson, David Martin

ABSENT: John Wolcott

OTHERS: Zach McEwan, Chief Noroton Fire Department; Justin Plank, Assistant Chief Noroton Fire Department; Kevin Munrett, Board of Education Facilities Manager; Pamela Gery, Parks & Recreation Director; Susan Barksdale, Human Resources Director

CALL TO ORDER

Chairman Palen called the meeting to order at 7:30 p.m. A quorum was present.

PUBLIC COMMENT*

There was no public comment.

DISCUSSION ITEMS

1. Discuss and Take Action on an Appropriation and Bond Authorization for Noroton Heights Fire Department Engine (\$825,415)

Chief McEwan presented the item.

Motion: To approve an appropriation and bond authorization in the amount of \$825,415 for the purchase of a fire engine for the Noroton Heights Fire Department.

Motion made by Mr. Martin, Seconded by Mr. Cardone.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Cardone, Ms. Carter

2. Discuss and Take Action on Appropriation Request for DHS Track (\$365,960)

Mr. Munrett presented the item.

Motion: To increase an appropriation for the Darien High School track and jump areas project from \$451,110 to \$817,970 and authorizing the issuance of bonds and notes to finance the appropriation in the amount of \$817,970.

Motion made by Mr. Hendrickson, Seconded by Mr. Martin.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Cardone, Ms. Carter

3. Discuss and Take Action on an Appropriation of a Donation for Weed Beach Trail Bid Package (\$25,000)

Ms. Gery presented the item.

Motion: To approve an appropriation of \$25,000 for the Weed Beach trail bid package.

Motion made by Mr. Bumgardner, Seconded by Mr. Cardone.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Cardone, Ms. Carter

4. Discuss and Take Action on an Appropriation of a Donation for Cherry Lawn Gazebo (\$20,000)

Ms. Gery presented the item.

Motion: To approve an appropriation of \$20,000 for the Cherry Lawn gazebo.

Motion made by Ms. Carter, Seconded by Mr. Martin.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Cardone, Ms. Carter

5. Discuss and Take Action on an Appropriation Payment of a Heart & Hypertension Claim (\$142,714)

Ms. Barksdale presented the item.

Motion: To approve an appropriation of \$142,714 for the payment of a Heart and Hypertension claim.

Motion made by Mr. Cardone, Seconded by Mr. Hendrickson.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Cardone, Ms. Carter

6. Discuss Conducting Audit RFP or Extending Contract with CLA

Ms. Charneski presented the item. The Board indicated that they would like to conduct an RFP for audit services.

7. Discuss FY2024 Budget Process and Assignments

Mr. Palen discussed budget assignments and the upcoming BOF budget review process.

FINANCIAL REPORT

8. Financial Report through January 31, 2023

Ms. Charneski presented a summary of FY2023 activity through January.

APPROVAL OF MINUTES

9. Review and Approve Minutes of January 12, 2023 Regular Meeting

Motion: To approve the minutes of the January 12, 2023 regular meeting as presented.

Motion made by Mr. Martin, Seconded by Mr. Cardone.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Cardone, Ms. Carter

SPECIAL ASSIGNMENTS / COMMITTEE REPORTS

Mr. Martin presented an update on the Hindley, Holmes and Royle renovation projects.

CHAIRMAN'S REPORTS

There was no report from the Chairman

NEW BUSINESS

There was no new business.

ADJOURNMENT

Motion: To adjourn at 9:14 p.m.

Motion made by Mr. Hendrickson, Seconded by Mr. Martin.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Hendrickson, Mr. Cardone, Ms. Carter