

**Minutes**  
**RTM Rules Committee Technology Subcommittee Virtual Meeting**  
**March 2, 5:30 PM**

Present: Mark Adiletta, Michael Wheeler, Lois Schneider  
Guest: Christa McNamara – Town Clerk

The meeting was called to order at 5:35pm.

Ms. Schneider Kicked off the meeting. The Minutes of the prior meeting were approved unanimously, with a typo to be corrected, as presented.

Ms. Schneider announced the meeting was going to executive session, for security reasons, to discuss virtual/hybrid voting and meeting and RTM email parameters. This was at about 5:37.

The executive session ended 6:12 pm

The result of executive session was to raise to the Rules Committee: RTM member emails available on Web – is it needed, wanted, staffing, and options to provide facility? Concerns with using darienct.gov

Mr. Wheeler provided an update on Kandao availability for hybrid meetings.

Ms. Schneider reviewed the project to upgrade the Town Hall Auditorium technology.

A recap was provided.

With no further business, the committee adjourned at approximately 6:30 PM.

Respectfully Submitted

Mark Adiletta

Clerk