

**TOWN OF DARIEN
OX RIDGE ELEMENTARY SCHOOL BUILDING
COMMITTEE
MINUTES OF A SPECIAL MEETING
MARCH 16TH, 2023**

Committee members attending were Diane Boston, Dan Bumgardner, Kadi Lublin, Kip Koons, Marcy Minnick and Rusty Shriner.

Guests attending the session were from the Board of Education: Dr. Luke Forshaw – Principal of Ox Ridge School and from O&G Industries/AP Construction: David Cravanzola and George Graikoski and from SLAM: Amy Samuelson.

Members and guests participated via Go to Meeting video/audio conference.

Mr. Koons called the meeting to order at 10:00 AM. The minutes of the February 9, 2023 Regular Meeting were reviewed and upon a motion made by Ms. Minnick and seconded by Ms. Lublin, they were unanimously approved.

Mr. Graikoski then presented the 26th Application and Certificate for Payment in the amount of \$886,591.3169. After a full review and upon motion made by Mr. Koons and seconded by Mr. Shriner, the Application and Certificate for Payment as presented to the committee was unanimously approved.

Mr. Graikoski discussed the Progress Report for February noting that the Assembly Wing was 70% complete with the Substantial Completion date still scheduled for the end of May. The Construction Manager's remaining contingency reserve and allowances were just over \$913,000, or about 53% of the budgeted amounts. Mr. Koons noted that he hoped to have available by the next meeting an update on the owner's contingency as well as the trade allowances that are part of each subcontractor's contract. Mr. Graikoski stated that almost all materials had been purchased so that there was no item that would delay the on-time completion of the project. Over the winter break there was a major push to complete all punch list items. Today only a few items remain. The commissioning agent has 42 items still open with 34 of those with Ferguson Electric. Most of these items pertain to the building management system and they are being actively pursued. Mr. Shriner asked about the sand/soil mix for the playing fields, and Ms. Samuelson offered to provide those specifications.

Mr. Koons reminded the committee that last month, he and Dr. Forshaw had discussed the need to upgrade the cellular reception inside the school primarily for safety reasons. The IT Director of the District has obtained a quote from a qualified vendor to upgrade the reception for \$65,950.00. The materials are available and the installation could be completed over the Easter break. The Construction Oversight Subcommittee recommends that this expenditure be approved. After a discussion and upon a motion made by Mr. Koons and seconded by Ms. Lublin, the committee unanimously approved the motion to upgrade the cellular reception inside the school.

There was no public comment. There being no further business before the committee, a motion to adjourn the meeting was made by Ms. Minnick seconded by Ms. Lublin and unanimously approved by voice vote.

Respectfully submitted,
Kip Koons – Acting Secretary