

**TOWN OF DARIEN
OX RIDGE ELEMENTARY SCHOOL BUILDING
COMMITTEE
MINUTES OF A REGULAR MEETING
MAY 11th, 2023**

Committee members attending were Diane Boston, Dan Bumgardner, Kadi Lublin, Kip Koons, Marcy Minnick and Rusty Shriner.

Guests attending the session were from the Board of Education: Dr. Luke Forshaw – Principal of Ox Ridge School and from O&G Industries/AP Construction: George Graikoski and from SLAM: Amy Samuelson and Kemp Morhardt.

Members and guests participated via Go to Meeting video/audio conference.

Mr. Koons called the meeting to order at 10:00 AM. The minutes of the April 20, 2023 Regular Meeting were reviewed and upon a motion made by Ms. Minnick and seconded by Ms. Lublin, they were unanimously approved.

Mr. Graikoski then presented the 28th Application and Certificate for Payment in the amount of \$807,391.00. After a full review and upon motion made by Mr. Koons and seconded by Mr. Shriner, the Application and Certificate for Payment as presented to the committee was unanimously approved.

Mr. Graikoski discussed the Progress Report for April noting that the Assembly Wing was 92% complete with the Substantial Completion date now scheduled for mid-June. The Construction Manager's remaining contingency reserve and allowances were just over \$916,000, or about 53% of the budgeted amounts. As noted at last month's meeting, furniture delivery has been moved from the end of May to June 15th and 16th just after the last day of school. The playground equipment will be delivered next week with installation scheduled to begin the week following. The Academic Wing punch list is down to a very small number with a lot of items resolved over the Easter week vacation. Mr. Graikoski stated that they had the materials on hand to complete the retrofitting of the ELP classrooms during the summer.

Mr. Koons reminded the committee members and guests that the June meeting would be held in the conference room at Ox Ridge School – the first in person meeting in several years. There would also be remote access for those unable to be at the site.

There was no public comment. There being no further business before the committee, a motion to adjourn the meeting was made by Ms. Minnick, seconded by Ms. Lublin and unanimously approved by voice vote.

Respectfully submitted,
Kip Koons – Acting Secretary