

Minutes for the

Board of Finance Regular Meeting

June 20, 2023

Darien Town Hall - Room 206 at 7:30 PM

ATTENDANCE: James Palen, Chairman; Dan Bumgardner; Robert Cardone; Taylor Carter; David Martin; John Wolcott

ABSENT: Paul Hendrickson

OTHERS: Jennifer Charneski, Finance Director; Ed Gentile, Director of Public Works; Kathy Larkins, Tax Collector

CALL TO ORDER

Chairman Palen called the meeting to order at 7:30 p.m. A quorum was present.

PUBLIC COMMENT*

There was no public comment.

TRANSFERS

1. Discuss and Take Action on a Request for a Transfer of \$25,577 to Youth Services Program Expenses

Ms. Charneski presented the item.

Motion: To approve a transfer of \$25,577 to Program Expenses.

Motion made by Ms. Carter, Seconded by Mr. Cardone.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

2. Discuss and Take Action on a Request to Transfer \$50,000 for NHRR Drainage Improvements

Mr. Gentile presented the item.

Motion: To transfer \$50,000 from the Capital Projects account within the Parking Fund to the NHRR Drainage project.

Motion made by Mr. Bumgardner, Seconded by Mr. Martin.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

3. Discuss and Take Action on a Request to Transfer \$9,000 for a Parking Enforcement Vehicle

Mr. Gentile presented the item.

Motion: To transfer \$9,000 from the Capital Projects account within the Parking Fund to the Parking Enforcement Vehicle.

Motion made by Mr. Martin, Seconded by Mr. Cardone.
Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

4. Discuss and Take Action on a Request to Transfer \$12,000 for the Town Hall Small Gym Roof Replacement

Mr. Gentile presented the item.

Motion: To transfer \$12,000 from the BOF Capital Reserve to the Town Hall Small Gym Roof Replacement.

Motion made by Mr. Martin, Seconded by Mr. Bumgardner.
Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

DISCUSSION ITEMS

5. Discuss and Take Action on Suspense List

Ms. Larkins presented the item.

Motion: To approve suspending \$20,767.89 worth of taxes from the 2018 Grand List, as detailed by the Tax Collector.

Motion made by Mr. Cardone, Seconded by Mr. Wolcott.
Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

6. Discuss and Take Action on a Request for a Special Appropriation of \$679,394 for Transfer to the Reserve for Capital & Non-recurring Expenditures

Ms. Charneski presented the item.

Motion: To approve transfer of \$679,394 from the fund balance within the General Fund to the close out of funds in the Reserve for Capital and Non-recurring Expenses.

Motion made by Ms. Carter, Seconded by Mr. Wolcott.
Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

7. Appoint members to the ARPA Funds Steering Advisory Committee

Chairman Palen presented the item.

Motion: To designate the Chairman and Mr. Bumgardner as the representatives to the ARPA Funds Steering Advisory Committee.

Motion made by Mr. Wolcott, Seconded by Mr. Martin.
Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

8. Discuss and Take Action on Rescission of \$27,700 transfer for the Purchase of 27 Crimmins Rd.

Ms. Charneski presented the item.

Motion: To rescind the July 19, 2022 transfer \$27,700 transfer from the reserve fund to the purchase of 27 Crimmins Rd.

Motion made by Ms. Carter, Seconded by Mr. Martin.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

FINANCIAL REPORT

9. Financial Report through May 31, 2023
Ms. Charneski presented a summary of FY2023 activity through May.

APPROVAL OF MINUTES

10. Review and Approve Minutes of the May 16, 2023 Regular Meeting

Motion: To approve the minutes of May 16, 2023, as presented.

Motion made by Mr. Cardone, Seconded by Mr. Bumgardner.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott

SPECIAL ASSIGNMENTS / COMMITTEE REPORTS

Mr. Wolcott presented an update on union negotiations.

Mr. Martin presented an update on the Hindley, Holmes and Royle School renovation projects.

Chairman Palen presented an update on summer topics.

Mr. Bumgardner presented an update on the Ox Ridge school project.

CHAIRMAN'S REPORT

There was no Chairman's Report.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Motion to adjourn at 8:40 p.m.

Motion made by Mr. Martin, Seconded by Mr. Cardone.

Voting Yea: Chairman Palen, Mr. Bumgardner, Mr. Martin, Mr. Cardone, Ms. Carter, Mr. Wolcott