

TOWN OF DARIEN SEWER COMMISSION
2 RENSHAW ROAD - TOWN HALL
DARIEN, CT 06820-5397
TELEPHONE (203) 656-7382



CRAIG J. FLAHERTY, P.E., CHAIRMAN
ROBERT HILL, VICE CHAIRMAN
M. REESE HUTCHISON III, SECRETARY
SUSAN R. CAMERON
PETER VAN WINKLE, ESQ.

**TOWN OF DARIEN SEWER COMMISSION
REGULAR MEETING MINUTES,
TUESDAY, JULY 11TH 2023, 4:30 PM – 7:00 PM
IN PERSON, ROOM 206, 2 RENSHAW ROAD-TOWN HALL, DARIEN, CT 06820
PUBLIC PARTICIPATION VIA EMAIL OR IN PERSON**

ATTENDANCE: Craig Flaherty, P.E. Chairman
Robert Hill, Vice-Chair
Reese Hutchison, Secretary
Susan Cameron
Peter Van Winkle

STAFF: Edward L. Gentile Jr. P.E. Director of Public Works
Darren Oustafine, P.E. Assistant Director of Public Works

OTHER: Leslie Sutton

1. CALL TO ORDER.

Chairman Flaherty called the Regular Meeting to order at 4:30 P.M. A quorum was present.

2. APPROVAL OF DARIEN SEWER COMMISSION MEETING MINUTES OF JUNE 6TH 2023. DISCUSSION AND ACTION.

- ** MS. CAMERON MADE A MOTION TO APPROVE THE MEETING MINUTES AS SUBMITTED.**
- ** MR. HUTCHISON SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY.**

3. ARCADIS MASTER AGREEMENT FOR PROFESSIONAL SERVICES (THIRD PARTY REVIEW). DISCUSSION AND ACTION.

This will allow staff to work with Arcadis without having a full contract. There will be on call service. Staff will negotiate a fee as appropriate and as needed. Chairman Flaherty signed agreement in meeting.

- ** MR. VAN WINKLE MADE A MOTION TO AUTHORIZE THE CHAIR TO ENTER INTO AN ON CALL CONTRACT WITH ARCADIS**
- ** MR. HUTCHISON SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY.**

4. POLICY AND PROCEDURE FOR PROPOSED DEVELOPMENTS-SANITARY SEWER CAPACITY ANALYSIS.

Copy was handed out with revisions. The Commission reviewed the proposed development sanitary sewer analysis review criteria and procedures. Staff will update document with edits and will review next meeting. Item will be included in the Public Hearing.

5. SUPERINTENDENTS REPORT.

a. PHASE II SANITARY SEWER REHAB (ARADIS)

Put phase II rehab construction out to bid and bid due to open July 27th.

b. WOODWAY/HOYT

An easement map was provided. A sample of a sewer easement and maintenance agreement was provided to the Woodway resident staff is waiting to hear back from her and has reached out directly to her in the meantime.

c. 223 LNP-LATERAL LOCATION ***TAKEN OUT OF ORDER AFTER #2**

Staff got in touch with reputable firm that does tapping sleeves and valves. Staff is getting comfortable that this is possible without damage. Authorized in ordering tapping sleeve and valve. Hoping to get material the week of July 24th.

d. 246 NOROTON LATERAL ISSUE

Have not heard back from property owner or contractor, staff drafted a letter about the following steps. Left no alternative but to attach to sewer lateral records. Commission confirmed they would like to have the letter sent out.

e. STONY BROOK PUMP STATION PIPE ABANDONMENT

Staff has hired a contractor to start building enclosures for building door, dams, and window walls. Staff is working with them for their cost estimate. Met with Eversource and purchasing door protections. This will take it up to 3ft around the transformer.

f. CHERRY LAWN/ NATURE CENTER REPAIR

Pipe slated to be relined in front of nature center. The pipe was misaligned a liner could not pass through. Open cut excavation waited for the center to be closed and then had the contractor complete the job.

g. 346 HEIGHTS RD (HEIGHTS CROSSING) SEWER CAPACITY ANALYSIS

With the change in development, staff asked their engineers to provide sewer computations for peak flows. Decreased by 10% from previous analysis.

h. CITY OF STAMFORD WPCA AGREEMENT EXTENSION

Has been completed and signed off.

6. NEW BUSINESS.

**** MR. HUTCHISON MADE A MOTION TO GO INTO NEW BUSINESS.**

**** MR. VAN WINKLE SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Mr. Gentile requested to cancel August 1st meeting and have a special meeting on August 8th.

**** MR. HUTCHISON MADE A MOTION TO CANCEL AUGUST 1ST MEETING AND HAVE A SPECIAL MEETING ON AUGUST 8TH.**

**** MS. CAMERON SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

7. ADJOURNMENT.

**** MR. VAN WINKLE MADE A MOTION TO ADJOURN THE MEETING.**

**** MR. HUTCHISON SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

Meeting adjourned at 5:15 PM.