



**TOWN OF DARIEN
HHR BUILDING COMMITTEE
SPECIAL MEETING
WEDNESDAY, AUGUST 16, 2023
HELD VIRTUALLY
6:00 PM**

Participants

Jill McCammon
Chris Price
Sarah Neumann
David Martin
Paul Harding

Natasha Torre, Royle Principal
Paula Bleakley, Holmes Principal
Keri Snowden, Hindley Principal
Dr. Alan Addley, Darien DPS
Kevin Munrett, DPS
Travis Schnell, KG&D
Erik Kaeyer, KG&D
Dave Cravanzola, O&G/APC
Lorell Purcell, O&G/APC

1. Approval of Meeting Minutes from meeting on July 26, 2023
Moved as amended by Sarah Neumann, Seconded by Paul Harding.

2. Public Comment – None

3. Chair's Report

Some coverage in local media. Was generally fair and representative. Recommending people reach out or watch meetings if they want to understand better.

Expecting to hear back from OSCG&R by end of week. Alan has been in regular contact. KG&D had reached out multiple times, but was getting nowhere; asked Alan to attempt contact.

4. Update by O&G/APC with Respect to Project Scheduling and Impact on the Bid Process

OSGC&R – Questions or Comments on Bid Variance. Two major analyses included number of bids received for each. Short of what typically see by package. Also noted

number of companies had invited so could see percentage of trades who engaged in the bidding process with us.

Rebidding delay should get in front of next summer substantially. Have looked at who expect to re-bid.

Bid analysis looked at sufficient participation and cost. Based on that, sent out an email with ask to hold the number. Heard back from everyone who emailed. Paint not holding. Site work not likely to stay lowest bidder as looking for escalation. Now need to scope the bidders who are willing to hold. If the scoping is problematic, will be re-bid. E.g. roofing. Will take the next week and a half. After the 6th, will send a formal letter to each of the contractors whose bid passed scope review. Are requiring letter to be signed.

There is a list of items the committee could consider value engineering based on scope reviews. If the committee does want to make changes, would put into re-bid documents. Want final changes by the 25th of September, but work to review should begin and should be discussed on the 6th if possible. If not then, the following week. Not looking to de-scope or reduce quality of the buildings. Some examples that would meet the standard include using a different temperature controls vendor; using less colors of laminate; reducing the number of boulders in the landscaping plan; considering how soils are being handled on site.

List to be sent to the committee so members can provide any questions in advance. Will review the list at the meeting on the 6th. Is approximately 30 items. Design committee, including administration, will review. Some items will require reaching out to some other entities/people.

Definitely planning to re-bid. OSCG&R to provide rationale for rebidding/maintaining each package in advance of the meeting on the 6th.

Concrete

Steel

Architectural Casework

Flooring

Painting

Plumbing

HVAC

Sitework

Phase 1 GMP was put together. Chris to review tomorrow/this week. Simple b/c just one bidder for each.

Have the principals for the contractors of packages we're thinking to re-bid been contacted to ensure they are serious about bidding in the fall? Not just the estimators? Would prefer to get 6 bids per package. Dave looking at timeframe leeway to ensure trades have what they need to bid the job. If there is not a 12/15 deadline at the state (OGA – Office of Grants Administration), there would be some flexibility. Need to confirm. Lorel is agreed that we need to have the bid coverage. Particularly critical for those that are fundamental to the project.

5. Upcoming Important Dates

Next meeting 9/6.

6. Adjorn

Moved by Paul Harding, Seconded by David Martin.