

Minutes for the

Board of Selectmen Regular Meeting

September 05, 2023

ATTENDANCE: Monica McNally; Michael Burke, Marcy Minnick; Sarah Neumann, Jon Zagrodzky

STAFF: Kathleen Buch, Town Administrator; Ed Gentile, Director of Public Works;

CALL TO ORDER

The meeting was called to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

Ms. McNally led those present in the Pledge of Allegiance.

Adjourn to Executive Session for Personnel Pursuant to CGS Section 1-200 6 (A)

MOTION to Adjourn to Executive Session for Personnel Pursuant to CGS Section 1-200 6 (A)

Motion made by Selectman Neumann, Seconded by Selectman Burke.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky

ADJOURN TO OPEN SESSION

MOTION to return to open session at 7:46 pm.

Motion made by Selectman Minnick, Seconded by Selectman Zagrodzky.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky

FIRST SELECTMAN'S REPORT

Ms. McNally updated the board of a variety of topics including the predicted hot weather, the Annual Darien Road Race, this year's teacher convocation, the new Ox Ridge Elementary School, the 9/11 memorial ceremony, the Grove St/Tilley drainage study meeting, Mental Health First Aid Training, bus tours of Great Island to be held on 9/23, and the passing of Penny Glassmeyer.

TOWN ADMINISTRATOR'S REPORT

none

BOARD LIASION REPORTS

Mr Burke will report on Blight at next meeting.

Ms Neumann will report on TYTF and HHR at next meeting.

Mr Zagrodzky reported on the Great Island Advisory Committee.

Ms Minnick reported on the Mental Health Task Force and Ox Ridge Elementary School.

PUBLIC COMMENTS*

Beth Ann Kissko spoke regarding lease with Town for concessions.

NEW BUSINESS

1. Discuss and Take Action on a Request to Recommend to the RTM the Adoption of a Local Ordinance Allowing the Assessor to Waive Certain Penalties

This item was withdrawn.

2. Discuss and Take Action to Recommend Adoption of a Noise Ordinance to the Representative Town Meeting and to Further Recommend Inclusion of Certain Provisions

MOTION to Recommend Adoption of a Noise Ordinance to the Representative Town Meeting and to Further Recommend Inclusion of Certain Provisions:

- Noise from Garbage Trucks restricted to from 6:30 am – 8:00 pm Monday thru Saturday
- Noise from commercial landscaping equipment restricted to 8:00 am – 8:00 pm Monday thru Saturday and 8:00 am – 3:00 pm Sundays & Holidays
- Enforcement to be provided by the Darien Police Department

Motion made by Selectman Burke, Seconded by Selectman Neumann.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky

3. Discuss and Take Action to Request Transfer within ARPA Fund for Various Projects

Ms. Buch introduced the topic.

MOTION to Approve a Request Transfer within ARPA Fund for Various Projects

Motion made by Selectman Neumann, Seconded by Selectman Burke.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky

4. Discuss Updates to Board of Selectmen Goals and Objectives

Ms. McNally introduced the topic. The board discussed the draft. Ms. Buch will provide an updated draft for the next meeting.

PARKING AUTHORITY BUSINESS

5. Public Hearing on Proposed Changes to Parking Regulations

Ms. Buch explained the proposed changes. No member of the public came forward to provide input.

6. Discuss and Take Action on Proposal to Amend the Parking Regulations

MOTION to Approve the Proposal to Amend the Parking Regulations as Follows:

WHEREAS, Section 74-23 (c) of the Town of Darien Codified Ordinances designates the Board of Selectmen as the Parking Division for the Town with the authority to adopt rules and regulations for off-street parking; and

WHEREAS, Article VII of the Town of Darien Administrative Regulations describes the regulations for off-street parking including a fee schedule for parking permits; and

WHEREAS, by lease agreement, the Town of Darien has the responsibility to fund and complete capital improvements to the Darien train stations; and

WHEREAS, funds for such capital improvements as well as operating expenses are financed through the fees charged for parking; and

WHEREAS, it is desirable that the revenues collected for parking more closely match the anticipated capital costs the Town will incur as a part of its contractual obligations; and

WHEREAS, the Darien Board of Selectmen wishes to increase the amount for an annual parking permit.

NOW THEREFORE, be it resolved that the following schedule of fees, which will amend Section 74R-6 (a) of the Town of Darien Administrative Regulations, for a parking permit are hereby enacted in accordance with Sec. 74-23(e) of the Town of Darien Codified Ordinances,

Fees effective on January 1, 2024 shall be :

A fee or rebate for a Parking Permit, before State Sales Tax, for all lots shall be as follows:

	Fee	Rebate
January	\$450.00	\$412.50
February	\$412.50	\$375.00
March	\$375.00	\$337.50
April	\$337.50	\$300.00
May	\$300.00	\$262.50
June	\$262.50	\$225.00
July	\$225.00	\$187.50
August	\$187.50	\$150.00
September	\$150.00	\$112.50

October	\$112.50	\$75.00
November	\$75.00	\$37.50
December	\$37.50	\$0.00

The current state sales tax will be added to all permit fees.

AND be it further resolved that the Section 74R of the Town of Darien Administrative Regulations be changed as follows:

- Amend 74R-6(c) to read “The fee is determined by the date [the] applicant is notified that a permit is available. Example: If the applicant is notified on February 1 that a permit is available, the fee for the permit for the period February 1 to December 31 for all lots would be \$412.50 plus applicable sales tax.”
- Amend 74R-6(d) to read “A rebate on permits returned to the parking division is determined by the date the permit is actually returned. Example: If the permit is returned May 1, the rebate for all lots would be \$262.50 plus applicable sales tax.”
- Amend 74R-6 (g) to read “Separate permits shall be issued to business owners for their employees to park in designated areas within the Center Street lots. The fee for these permits, shall be \$125.00, applicable sales tax, for the calendar year, provided permit holders will not be guaranteed a space will be available when they need it.”
- Amend 74R-7(d) to read “Daily Parking Fee. The daily parking fee shall be \$5.00 or \$80 per month when purchased through the mobile computing application sanctioned by the Town for such purpose. These fees shall be subject to revision in accordance with section 74-23 of the Darien Codified Ordinances. These fees shall be inclusive of the state sales tax.”
- Amend Sec. 74R-12 (a) to read “Each person holding a parking permit shall be provided information on how to access the currently effective municipal off-street parking regulations online.
- Amend Sec. 74R-3 (d) to read “The Town will issue free permits for employees of the property owner, or such owner's designee of address to park in designated spaces in the upper lots of the Tilley Municipal Parking Lot. The Town will issue up to two free permits per apartment unit to property owners within the Tilley Municipal Parking Lot block for parking in designated spaces in the mid-level of the Tilley Municipal Parking Lot. Residential permit holders may park in the lower lot between 8 pm and 8 am.

Motion made by Selectman Neumann, Seconded by Selectman Zagrodzky.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky

TRANSFERS

7. Discuss and Take Action on Request for FY 2023 Transfers

Ms. Buch explained the transfers.

MOTION to Approve the Requests for Transfers as Presented, with the exception of the transfer for accrued leave redemption

Motion made by Selectman Neumann, Seconded by Selectman Burke.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky

APPOINTMENTS:

8. Appointment of two Members to the Monuments & Ceremonies Commission for terms expiring on November 30, 2025

MOTION to Appoint Emily Koch and Susan Shannon to the Monuments & Ceremonies Commission for terms expiring on November 30, 2025

Motion made by Selectman Burke, Seconded by Selectman Minnick.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky

MINUTES

9. Review and Approve Minutes of the August 21, 2023 Regular Meeting

MOTION to Approve the Minutes of the August 21, 2023 Regular Meeting as presented

Motion made by Selectman Minnick, Seconded by Selectman Zagrodzky.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky

AGENDA REVIEW

Mr. Burke would like to have an update on train station project and a discussion on the possibility of changing the permit and wait list process to incentivize people to give up permits with promise of going back to the top of the wait list as well as an update on the lease of concession space.

Ms. Neumann would like an update on the Darien station upgrades.

ADJOURNMENT

MOTION to Adjourn at 9:15 pm

Motion made by Selectman Burke, Seconded by Selectman Neumann.

Voting Yea: First Selectman McNally, Selectman Burke, Selectman Minnick, Selectman Neumann, Selectman Zagrodzky