

**Minutes of  
Town of Darien Representative Town Meeting  
Rules Committee Monday, October 30<sup>th</sup>, 2023 at 7:30 p.m.  
Special Virtual Meeting**

**Present:** Seth Morton (Moderator), Lois Schneider (I), Patti Bumgardner (I), Michael Casolo (II), Mike Wheeler (II), Adele Conniff (III), Jack Davis (III), Joe Miceli (IV), Frank Kemp (IV), Ann Reed (V), Peter Orphanos (VI), Theresa Vogt (VI)

**Absent:** Mark Adiletta (V)

**Guests:** Christa McNamara (Town Clerk), Wayne Fox (Town Counsel), Susan Marks (RTM member)

The meeting was called to order by the Moderator, Seth Morton, at 7:34PM.

There was a motion by Mr. Casolo and seconded by Ms. Reed to approve the minutes from the October 2 Regular Meeting, with one change. Ms. Schneider made a presentation on the nominating process to apply for Moderator for the upcoming session. This motion passed unanimously.

Ms. Schneider gave a Technology Committee update including: the RFP for the Auditorium technology is out with responses requested by Nov. 16<sup>th</sup> to the Town Administrator. She also discussed the town's new website, its successful implementation by the town, and a request for any concerns or missing information to be sent to the Rules Technology Committee who will coordinate support requests for our group.

Next, there was a motion by Mr. Davis and seconded by Ms. Reed to authorize the Public Works Committee to create a subcommittee on sidewalks to work on this topic. This passed unanimously.

The next motion moved by Ms. Schneider and seconded by Mr. Miceli was to authorize the Park & Rec Committee to work on Park & Rec Commission projects. This passed unanimously.

The discussion then centered on the consensus document to amend Appendix B Part VI of the Rules of Procedure of the Representative Town Meeting. A motion was made by Mr. Orphanos and seconded by Mr. Casolo to add this to the agenda for the next RTM meeting. Discussion proceeded about the document and the process to develop it. This passed unanimously.

As part of the review of the Rules of Procedure of the RTM, Ms. McNamara identified that Appendix B Part IV Section 3 was not in alignment with FOIA. A motion was made by Mr. Davis and seconded by Ms. Baumgardner to assign this to TGS&A primary and F&B secondary and add this to the agenda for the November 13<sup>th</sup> meeting. This passed unanimously.

Ms. Schneider ran the meeting for 3 minutes as Mr. Morton's link dropped for a short period of time.

Discussion was held on the distribution of materials to the new RTM and responses for committee assignment preferences requested back by November 16<sup>th</sup>.

The election of members to the Board of Ethics was reviewed with nominations beforehand and at the meeting, to be seconded, and each candidate to give a 2-minute talk. Voting follows. The same process applies to the selection of the Moderator.

The agenda was moved by Ms. Reed and seconded by Ms. Coniff to include the above items and remove the ARPA discussion from the prior agenda draft.

On behalf of us all, Mr. Davis thanked Ms. Reed for her service to the RTM and the town as this was her last Rules meeting.

Mr. Orphonos moved the meeting adjournment. The meeting adjourned at approximately 8:24 PM.

Respectfully submitted.

Lois Schneider, Acting Clerk

cc: Standing Committee Chairs District Chairs  
First Selectman  
Rules Committee  
Town Administrator  
Town Counsel