

Darien Health Department

Advisory Board of Health

Meeting Minutes

Tuesday, December 12, 2023 @ 5:00 PM

Virtual ZOOM Meeting and Recording

Meeting called to Order at 5:03

Members Present: David Knauf (staff). James (Mac) Patrick, Dr. Joseph Miceli, Christine Castles, Andy Matthiesen, Kevin Cunningham (Chair)

Review/approval of September Meeting Minutes –

Set Meeting schedule for 2024:

Plan to return to in-person meetings – discuss time 5pm, second Tuesday every 3rd month.

March 12th

June 11th

September 10th

December 10th

Report from the Director of Health.

1. Staff Update

- Retirement announcements – David, to retire end of the fiscal year. Last meeting will be June 11th. Paula will also be retiring at end of fiscal year.
- NEW Full Time Sanitarian: An individual has been offered the position – now undergoing reference check.
- Possible new position
- New temporary part-time food service plan review specialist Ken Rubano
- Nick Jossem has begun outfitting the “pod-in-a-box” mobile clinic supply trailer which has recently arrived. Painting needed and shelving to be installed before ordering supplies to stock.

2. New Buildings/Developments – Food Service

- New facility plan reviews, plan revisions, site visits during construction, pre-opening inspections and evaluation of food handling procedures in newly opened facilities, along with becoming more facile with the new FDA Code present significant challenges.
- In addition (6) new food service establishments have opened in the past quarter.

- This is the time of year for annual permit renewals – 120 notices have been sent (new classifications & fee schedule).

3. Health Needs Assessment Update

- The community partners survey that include the schools, town agencies, local clergy, YMCA, the Depot, Darien Police Department, Post 53, and Silver Hills Hospital has been completed and circulated for review.
- The community survey itself has just been completed and is ready for distribution. See below to complete the survey! (Use the link or the QR Code to access the survey)

. https://ascendanthealth.qualtrics.com/jfe/form/SV_a9GXMwToO2NgBF4



4. COVID

Test Kits remain available, free while supplies last.

Have resumed tracking positive case reports, watching for trends, especially important with schools being in session.

5. Other Business

- Free radon test kits are available (while supplies last)
- New look webpage
- Staff to be included in arsenic contamination and remediation reporting at Great Island

Motion to Adjourn at 5:32pm.

Respectfully Submitted,

Kevin M. Cunningham
ABH Chair